



WINDSOR PARK
COLLEGIATE

Successful Futures Program Course Handbook

WINDSOR PARK COLLEGIATE
Worksheet and Compulsory Courses

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Windsor Park Collegiate: Credit Check Worksheet Successful Futures

In order to graduate, all students are expected to complete:

- 22 compulsory credits and 8 optional credits for a total of 30 credits
- Out of the optional credits, one must be a grade twelve credit.
- *Note: The Life Work credits do not take up time in a student's timetable. They occur during job placements.

Grade Nine	Grade Ten	Grade Eleven	Grade Twelve
English 10F <input type="checkbox"/>	English 20FW <input type="checkbox"/>	English 30SCW <input type="checkbox"/>	English 40SCW <input type="checkbox"/>
Math 10F <input type="checkbox"/>	Math 20SEW Essentials <input type="checkbox"/>	Math 30SEW Essential <input type="checkbox"/>	Math 40SEW Essential <input type="checkbox"/>
Soc. Studies 10G <input type="checkbox"/>	Geography 20FW <input type="checkbox"/>	History 30FW <input type="checkbox"/>	Physical Ed. 40F <input type="checkbox"/>
Science 10F <input type="checkbox"/>	Science 20FW <input type="checkbox"/>	Physical Ed. 30F <input type="checkbox"/>	*Life Work 30S Building <input type="checkbox"/>
Physical Ed. 10F <input type="checkbox"/>	Physical Ed. 20F <input type="checkbox"/>	*Life Work 40S Transition <input type="checkbox"/>	Option 40 _____
Option _____	*Life Work 20S Planning <input type="checkbox"/>	Seminar in Business 40S <input type="checkbox"/>	Option _____
Option _____	Option _____	Option _____	Option _____
Option _____	Option _____	Option _____	

This form is provided as a worksheet.

Important Notes:

- Compulsory courses are in **bold** above.
- In order to graduate you must complete all the requirements above. For example, if you have 34 credits, but do not have a grade 12 English credit, you are NOT eligible to graduate because a grade 12 English is a compulsory course.
- Remember to include special language or music credits, credits earned at Winnipeg Technical College (WTC) or Louis Riel Arts and Technology Centre (ATC), distance education courses and/or summer school courses.

Information is to be transferred to the registration form.

SF Course Registration Instructions:

The following are the details of what you need to know the day that you sit down to sign up for your courses for next year.

Step One: Write down on the worksheet all of the courses that you have successfully completed or will complete by the end of this year.

Step Two: On your worksheet, check off the compulsory courses (bold) that you must take next year. (Remember if you have failed a compulsory course, you must take it again.)

Step Three: List five options from the list of options in order of priority from your first choice to your fifth choice. Students will only be timetabled enough credits to fill their grade requirements.

1) _____

2) _____

3) _____

4) _____

5) _____

Step Four: Bring these worksheets with you on course selection day so that you can easily sign up for next year by transferring the information on the worksheet.

Step Five: Look for course verifications which will be sent to your home in the spring.

Step Six: Sign and return course verification with Registration Fees. This will determine your official registration.

Step Seven: Timetables and opening day information will be mailed out in late August.

Important Note:

Once choices have been made and finalized, classes will be organized and staff determined. Courses that have very low enrollment may not be offered or may be combined with others. Therefore, changes in course choices will be very difficult, and sometimes impossible, once scheduling is completed.

WPC Successful Futures: SF

WHAT IS THE SUCCESSFUL FUTURES PROGRAM?

It is a school-based program which includes both in-school study and out-of-school work experience. It is intended for students who need the continued development of basic skills and who want to explore the work world.

WHAT ARE THE GOALS OF THE SUCCESSFUL FUTURES PROGRAM?

There are three main goals:

1. Academic Exploration
 - to improve basic skills in speaking, reading, writing, and listening
 - to improve basic mathematical skills
 - to increase general knowledge
2. Job Exploration
 - to provide experience with the work world
 - to develop attitudes and skills necessary to seek, find, and hold employment
 - to provide career guidance
3. Personal Exploration
 - to enhance experience with the work world
 - to develop skills and attitudes for effective and responsible adulthood
 - to encourage lifetime activities for effective use of leisure time

In general, Windsor Park Collegiate Successful Futures program aims to develop in students those skills and attitudes which enable them to become effective, responsible adults and competitive employees.

WHO WOULD ENROLL IN THIS PROGRAM?

Students who:

- have been recommended by Student Services or WPC Staff
- would ordinarily be enrolling in grades 10, 11, 12
- are not intending to proceed to academic post-secondary training at a university
- may enter the work force after high school

WHAT PROGRAMS CAN AN SF STUDENT ACCESS DURING THE YEAR?

Students in the SF program may look for apprenticeship options in grade 11 and 12, as well as consider Winnipeg Technical College (WTC) and Arts and Technical Centre (ATC) programs in grade 12.

WHAT ARE THE POSSIBILITIES FOR STUDENTS AFTER GRADUATION?

Upon graduation, students will receive a High School Diploma, and may:

- go directly into the labour force
- be eligible for programs at Red River College
- go into apprenticeship programs
- attend Winnipeg Technical College or Louis Riel Arts and Technology Centre
- enroll in the Cooperative Vocational Education Programs
- enroll in Herzing Career College, Robertson Career College, Law Enforcement Academy, etc.

WHAT ARE LIFE WORKS AND LIFE SKILLS?

Life Works and Life Skills are compulsory courses in the grade 10, 11 and 12 SF Program. It is through this course that students will explore the working world and participate in 2 separate, 3 week long “on the job” work experience blocks. During the block, students are placed at a variety of work stations such as: retail stores, garages, day cares, offices, schools and restaurants. The Life Work credits will not take up time on a student’s regular schedule.

WHAT WILL STUDENTS STUDY?

In the three year program, students in the Windsor Park Collegiate Successful Futures Program will be enrolled in compulsory and optional courses that have had **adaptations made to the curriculum**. That is, changes will be made to the teaching process, materials or assignments so that students achieve the expected learning outcomes. Adaptations may include: reduced reading levels, oral testing, scribing, 1:1 instruction, the use of a calculator and a variety of other strategies to assist students in achieving success. Upon successful completion of each course, students will receive a regular credit and adaptations will be noted on the report card.

In addition, students will earn 4 credits over three years for their work experience blocks and career education. These compulsory courses are only available to Successful Futures students.

GRADE 10:

LIFE WORK PLANNING 20S 1 credit

This course consists of two, three-week blocks of Work Experience. Opportunities are provided for students to explore careers, and trades and to apply learned classroom skills to actual work experience. Students are taught entry-level resume writing, safety in the workplace, interview skills, and participate in various volunteer opportunities.

GRADE 11:

LIFE WORK TRANSITIONS 40S 1 credit

Students continue to develop workplace related skills with a focus on making the necessary transition from high school life to life in the work place. As well students will be exposed to post secondary educational opportunities. This practicum provides opportunities to apply learned classroom skills in the workplace by placing students in two, three-week blocks of work experience.

SEMINAR IN BUSINESS 40S 1 credit

This course is designed to provide students with the opportunity to prepare themselves for the transition to the workforce as workers in business, industry or government. Issues such as skills and values and attitudes towards work, business and one's colleagues are explored. The study of career development and planning is central to this course. This includes improving resume writing skills and knowledge and practice in conducting career and job searches. These topics enhance the ability of students to develop strong teamwork skills and make the transition from school to work.

GRADE 12:

LIFE WORK BUILDING 30S 1 credit

This course explores the realities of life on-the-job and gives students another two work experiences. Through two more two, three-week blocks of work experience, students further develop interview skills, resumes, career opportunities and safety in the workplace. This practicum provides opportunities to apply learned classroom skills in the workplace.

Additional Information: (SF Program)

EVALUATION AND PROMOTION

A student's progress throughout the year is evaluated through daily work, participation, projects and tests.

Promotion is on a subject basis. Where a student fails to achieve the minimum requirements in a subject at the end of the year, the student may;

- a) remove the deficiency by completing the required work
- b) repeat the subject if it is a compulsory one
- c) if the course is an option, repeat the option or replace it with another option

COURSE CREDITS AND PROGRAM CHANGES

At the high school level, students receive one credit for each subject completed successfully. The Successful Futures Program is made up of compulsory and optional courses. During the three years, students take compulsory courses, optional courses, and two times a year, go out on three - week long out-of-school work experiences to earn three Life Work credits.

As mentioned above, it is possible for a Successful Futures student to take option courses from the regular high school stream, depending on specific ability and timetable considerations. It is also possible to enter the regular Grade 11 or 12 High School Program following their grade 10 or 11 year, provided that basic skills improve enough to ensure the possibility of success.

LIFE WORKS AND LIFE SKILLS

Life Works and Career Education is a very important aspect of this program. It is the practical application of basic academic skills, work ethic and responsible citizenship. Students are placed at job stations with no remuneration. The Workers Compensation Board of Manitoba, by arrangement with the Department of Education, covers the employers and the students during work experience blocks.

ATTENDANCE POLICY

All students are expected to be present at school each day that school is in session, unless attendance is not possible due to illness, emergency or prior approval. Truancy from class may result in the student losing the course mark and/or being required to withdraw from that course. Students are expected to make up missed time.

STUDENT ACTIVITIES

Students in the Successful Futures Program are encouraged to participate in Windsor Park Collegiate's many activities.