

École St. Germain Parent Advisory Council Meeting
Wednesday May 8/2013, 7:00pm, ESG Library

Meeting Minutes

Attending: M. Henri Peloquin, Mme. Amy Haworth, Cindy Baerr, Cindy Bennett, Melonie Cleutinx, Sharon Coughlan, Lorelei Douglas, Alison Huppe, Michelle Lagadi, Jaquelin Martinez, Janice Morissette, Bev Padeanu, Audra Peters, Denise Pope, Mare Richardson, Jan Thiessen.

Regrets: Susanne Dandenault, Nicole Hohner, Tracy Igonia, Inga Sif Kristjansdottir, Nicole Medland, Aimie Panteluk,, Meaghen Shangreaux, Heike Sobkow, Suzanne Suzio.

Guests: Linda Chammartin.

1. Call to Order: 6:52 pm

2. Approval of Agenda: motioned by Alison Huppe, seconded by Bev Padenau.
PASSED

3. Approval of Minutes for April 2013: motioned by Alison Huppe, seconded by Bev Padeanu. PASSED

4. Welcome guests and new members: Welcome guest Linda Chammartin.

5. Unfinished Business:

- **Staff Appreciation** – Huge thanks to Aileen House (who is not a PAC member) for organizing the Staff Appreciation event, as it required major effort and was greatly appreciated. Thanks also to all the wonderful parents who helped make the week such a success.
- **Grade 6 field trip to Highbury Shops program** - Discussed the possibility of grade 6 students seeing Highbury School shops, in preparation for grade 7. Administration will organize the Highbury visit.
- **Yearly financial review (April 30th year end)** – Melonie Cleutinx, Tracy Igonia and Alison Huppe will meet to complete financial review in time for June PAC meeting.
- **MAPC** – No one from PAC will be attending.

6. New Business:

- **Hot lunch volunteer** – A huge thanks to Dawne Grenier for 10 years in this position. A new volunteer organizer is required. Mr Peloquin will investigate profits and where the funds go. Discussion will continue at next PAC meeting. Potential to pass it on as a grade 8 fundraiser was discussed. Mr Peloquin to arrange a thank you gift for Dawne, with funds from canteen money.
- **Campbells soup labels** – A new volunteer is required. Accumulated points can be redeemed for free items for the school. Cindy Bennett volunteered.
- **Mail received - Survey for Bill 18: The Public Schools Amendment Act (Safe and Inclusive Schools)** – Anyone who is interested in the survey can go to www.pcmnitoba.com to provide feedback.
- **PAC Officer and Coordinator positions 2013 -2014:**
 - **Officers – Chair, Vice Chair, Treasurer, Secretary** – Positions for 2013-14 will be discussed at next meeting. If anyone has questions about position responsibilities, speak to Cindy Baerr, Jan, Alison, Lorelei or Meaghen.
 - **Coordinators – Volunteer Coordinator, French Cultural Coordinator-** Will discuss at next meeting.

7. **Treasurer's Report** – See Appendix A for details.

8. Administrator's Report:

- **Technology** – Met with Clark **last name?**, technology person at LRSD, who advised that ESG requires more computers for September 2013. LRSD will cover two-thirds of the cost for new cart and laptops. Total cost approximately \$15 000. By end of next year, all 40 LRSD schools are expected to have wifi.
- **Staffing** – Classes and teacher assignments are close to being finalized for next year. Classes will be as follows:
 - 4 Kindergarten
 - 4 grade 1
 - 3 grade 2
 - 5 grade 3-4 splits
 - 4 grade 5-6 splits
 - 2 grade 7

- 2 grade 8
- **Space Issues** -Discussed that ESG will be at full capacity in 2013-14 and will need 2 classrooms for 2014-15. Discussed the importance of PAC members and parents expressing concerns to Board, Superintendent, MLA, Minister of Education. Issues include large classroom sizes, lack of art room, science lab, music space, etc. Discussed possibility of requesting a meeting with Board to discuss how/when the Board plans to address ESG space issues.
- **Volunteer tea** - Will be held on Tuesday, June 11th.
- **Cool Kids Day presentation (grades 1-6)** - May 15th.
- **Seniors Day** – 250 seniors attended. Everyone had a great time.
- **Jump Rope for Heart** - May 9th.
- **Folk Dance in the Park** - May 27th.
- **PCAP** – One Grade 8 class will be writing the national test, with a math focus.
- **New ESG Administration** – Congratulations to Amy Haworth on being named the new Principal of ESG. New Vice-Principal will be announced soon.

9. Committee Reports:

- **Education Committee** – No updates.
- **Environment Committee** –
 - **Outdoor Classroom** - More mulch is required for outdoor classroom space. Cindy Bennett and Bev offered to pick up and spread mulch.
 - **Flowers & Shrubs** – Discussed planters and flower beds at the front of school. Volunteers would be needed for summer watering. Mr Peloquin will look after acquiring a new hose. Bev will look after purchasing shrubs and flowers. PAC funds are available for spending.
 - **Fundraising Committee** – Sobeys fundraiser made \$2682.50. Fundraising committee meeting on May 14th to discuss plans for next year. If anyone is interested in joining the committee, contact Tracy.

10. Next meeting – June 5th and meeting adjournment 8:11 pm.

APPENDIX A

Ecole St. Germain Parent Advisory Council				
April 2013 Financial Statement				
Account Balance at April 1, 2013				\$11,982.78
Credits:				
		Interest	\$1.24	
		QSP refund	\$835.05	
		Sobeys gift card fundraiser	\$26,825.00	
		Total Credits		\$27,661.29
Debits:				
	#109	Patrols	-\$43.75	
	#110	Chess Club	-\$100.00	
	#111	Chess Club	-\$93.27	
	#112	Staff Appreciation	-\$91.82	
	#113	Staff Appreciation	-\$369.38	
		Total Debits		-\$698.22
Account Balance at April 30, 2013				\$38,945.85
Plus Future Income				
		Total Future Income		\$0.00
Less Future Commitments:				
		Greening Project	-\$462.24	
		Shrubs	-\$257.38	
		CJS Scholarship 2012/2013	-\$500.00	
		Student Leadership (patrols, etc.)	-\$713.75	
		Babysitting for PAC meetings	-\$40.00	
		Staff Appreciation Week	-\$138.80	
		Grade 8 Farewell Dinner (\$15/student	-\$750.00	
		PAC costs	-\$207.27	
		BBQ 2013/2014	-\$300.00	
		Water fountains	-\$1,500.00	
		Book Club	-\$7.21	
		Chess Club	-\$6.73	
		Rocks and Rings Kit	-\$600.00	
	#114	Grade 8 Sobeys Fundraiser	-\$24,142.50	
		Total Debits		-\$29,625.88
Total Funds Available				\$9,319.97