

## École St. Germain Parent Advisory Council Meeting

Wednesday April 9, 2014, 7:00pm, ESG Library

### Meeting Minutes

**Attending:** Mme. Amy Haworth, M. Alain Nault, Melonie Cleutinx, Susanne Dandenault, Jodi Dick, Dana Forsyth, Nicole Hohner, Alison Huppe, Audra Peters, Jan Thiessen, Mare Richardson, Denise Pope, Heike Sobkow

**Regrets:** Bev Padeanu, Lorelei Douglas, Sharon Coughlan, Lisa Brown, Tracy Igonia, Inga Sif Kristjansdottir, Marcia Neufeld, Aimie Panteluk, Nicole Medland, Cindy Baerr, Meaghen Shangreaux, Michelle Lagadi

**Guests:** Kristine Posthumus, Sherri Tufford, and Kim McDonald

**1. Call to Order:** 7:00 pm

**2. Approval of Agenda:** motioned by Alison Huppe, seconded by Susanne Dandenault. **PASSED**

**3. Approval of Minutes for March 2014:** motioned by Audra Peters, seconded by Jodi Dick. **PASSED**

**4. Welcome all members and guests** – Welcome to guests Kristine Posthumus, Sherri Tufford and Kim McDonald. Motion made by Susanne Dandenault for Kim McDonald to become member of PAC, seconded by Audra Peters. **PASSED.**

**5. Welcome to Christine Melnick, MLA for Riel** – She is offering a \$100 bursary to our graduating class. She has also offered to provide our school library with books on behalf of our graduating class. Ms. Melnick shared information regarding her program, Share the Magic, which gives new and gently used books to communities in need. She has currently given 185,000 books away. If we would like to donate books, she accepts them at her office at St. Mary's and Meadowood. As well, if we know of people or programs in need of books, she would be happy to provide for them.

**6. Treasurer's Report** – See Appendix A for details.

**7. Committee Reports** –

- Education Committee – Nothing to report
- Environment Committee – Nothing to report
- Fundraising Committee – Sobey's gift cards and Show and Save books are due April 15. No late orders.

**8. Correspondence:**

- Two thank you cards were shared, one from the entire staff at ESG and one from Mme. Lynne Braun regarding the staff appreciation week put on by PAC.
- March 12, 2014 letter from Hugh Coburn, Chair of the LRSB – see appendix B

- March 24, 2014 letter from Hugh Coburn, Chair of the LRSD – see appendix C

#### **9. New Business:**

- MAPC Conference is on April 25<sup>th</sup> and 26<sup>th</sup>. See Jan if you are interested.
- May 13<sup>th</sup> is the annual parent council recognition dinner-Cindy and Jan will be attending.
- Farewell BBQ - Alison Huppe volunteered to join the school committee to organize a farewell event for the students leaving ESG.

#### **10. Administrator's Report : Mme. Haworth**

##### **Upcoming dates:**

April 25 – PD Day - No school

April 28 – May 2 – LRSD Fine Arts In Action

April 29 – Seniors' Day

##### **This month's highlights:**

- New microwave needed, \$58.74 left in the budget to put towards the new microwave. The school will cover the rest of the cost. Sherri Tufford offered to purchase the new microwave.
- Sherri Tufford volunteered to update the PAC bulletin board, as Jaquelin Martinez has moved.
- Portfolio evening went very well. Very positive feedback from staff and parents. Parents appreciated the online scheduling.
- Book Fair was a huge success.
- ESG wear has been ordered.

##### **Transition update: M. Nault**

News updates will be sent via email to all St. Germain families to provide current information as it becomes available.

- Transportation – will be finalized by the end of April, as it has to go through the board of trustees. The LRSD is working with the City of Winnipeg to provide a direct transfer for students needing transportation to George McDowell. If the City of Winnipeg is unable to accommodate this, the LRSD will provide a charter bus for these students.
- Bell times – transportation dictates bell start and end times, so we will have a decision on this at the end of April.
- Before and After School Care – the Y has agreed to continue to provide this program at George McDowell for the families interested. Seventeen families have expressed interest in this program. M. Nault is currently exploring the possibility of providing additional before and after school care at ESG.
- Kristine Posthumus and Alison Huppe volunteered to represent our PAC at a meeting with PAC representatives from Julie-Riel to make recommendations regarding the formation of George McDowell's new PAC.

**10. Next meeting – May 7, 2014 at 7:00 and meeting adjournment 7:45 pm.**

## APPENDIX A

Ecole St. Germain Parent Advisory Council				
March 2014 Financial Statement				
Account Balance at March 1, 2014				<b>\$11,887.45</b>
<b>Credits:</b>				
		Interest	\$0.51	
		<b>Total Credits</b>		<b>\$0.51</b>
<b>Debits:</b>				
	#165	Microwave	-\$74.02	
	#169	Patrols- January 2014	-\$60.00	
	#170	Babysitting- February 2014	-\$20.00	
	#171	Staff Appreciation	-\$153.53	
	#172	Staff Appreciation	-\$163.42	
	#173	Lap tops	-\$5,000.00	
		<b>Total Debits</b>		<b>-\$5,470.97</b>
<b>Account Balance at February 28, 2014</b>				<b>\$6,416.99</b>
Plus Future Income				
		<b>Total Future Income</b>		<b>\$0.00</b>
Less Future Commitments:				
		Greening Project	-\$431.65	
		Shrubs	-\$257.38	
		CJS Scholarship 2013/2014	-\$500.00	
		Student Leadership (patrols, etc.)	-\$770.00	
		Babysitting for PAC meetings	-\$30.00	
		Staff Appreciation Week	-\$183.05	
		Grade 8 Farewell Dinner (\$15/student)	-\$810.00	
		PAC costs	-\$240.94	
		Microwaves	-\$58.74	
		Book Club	-\$200.00	
		Chess club	-\$100.00	
	#168	MB Chess Association	-\$100.00	
		<b>Total Debits</b>		<b>-\$3,681.76</b>
<b>Total Funds Available</b>				<b>\$2,735.23</b>

## APPENDIX B



DIVISION SCOLAIRE  
**LOUIS RIEL**  
SCHOOL DIVISION

March 12, 2014

We are writing to you following the formal adoption of the Budget for the 2014-2015 operating year of the Louis Riel School Division, in accordance with the provincial mandate that sees this principal function of a school board conclude by March 15 of each year. Attached to this letter is a hard copy of the Board's *Budget Press Release*, which is also posted on the divisional website and provides essential elements of information about the Budget.

The annual Budget development process is a culmination of many months of careful deliberation about how to reconcile limited resources with the needs of over 14,340 students in our forty schools.

The community's input continues to remain invaluable to the annual budget process. The Board and the Division's administration welcome inquiries about the Budget at any time. Inquiries may be addressed to Mr. Brad Fulton, Secretary-Treasurer of the Louis Riel School Division, 900 St. Mary's Road, Winnipeg, MB, R2M 3R3.

As part of our ongoing commitment to regular communication about governance and leadership priorities, we hope you find the attached media release helpful to your understanding of the Board's Budget for the upcoming school year.

Yours truly,

Hugh Coburn  
Chair of the Board

Duane Brothers  
Superintendent of Schools

/pt  
Attachment

cc. Members of the Legislative Assembly for Constituencies of the Louis Riel School Division  
Members of Parliament for Constituencies of the Louis Riel School Division  
Councillors of the City of Winnipeg for Wards of the Louis Riel School Division  
Presidents/Chairpersons of Parent Organizations of Louis Riel School Division Schools  
Members of the Leadership Council  
Brad Fulton, Secretary-Treasurer, Louis Riel School Division

For Immediate Release  
March 11, 2014

### **LRSB BUDGET BALANCES STUDENT SUPPORT AND FISCAL RESPONSIBILITY**

**WINNIPEG, MB** – Keeping taxes low, delivering high quality education and developing global citizenship are top priorities with the approval of Louis Riel School Division's 2014-15 operating budget.

The Board of Trustees has approved the budget, which ensures reviews of divisional operations continue, tax increases are kept low and resources are available to progress our student priorities: learning, engagement and citizenship.

We believe the budget takes a balanced approach to supporting students and schools in the upcoming year.

"Our students are the community's greatest asset, and we are committed to providing them a rich learning environment supported by a fiscally responsible budget," says Duane Brothers, Superintendent of Schools.

"We are very excited about the hard work and the tremendous progress being made by our staff, students, and members of our community. We believe this budget is fiscally responsible while ensuring we are well positioned to make continued progress on our priorities."

The priorities supported by the Board's budget include:

- Maintaining all student programs and supports with a focus on literacy, engagement, and citizenship
- implementing and accelerating the provincial class size initiative (20K3)
- continuing our 2013-14 initiative to reduce class sizes in Grades 4 – 8
- addressing increased transportation costs associated with new property development and South St. Vital reorganization
- supporting English as an additional language learners
- enhancing early literacy supports
- investing in infrastructure

"We are dedicated to improving the quality of our public education system while minimizing the impact on local property taxes," says Louis Riel School Board Chair, Hugh Coburn.

Property tax control was at the forefront of Board considerations and the budget kept the increase to a low 3.25 percent on average for ratepayers.

The Board continues to explore how to organize divisional departments while ensuring spending is kept down but resources are available when children are in schools.

For more information:

Visit [www.lrsd.net](http://www.lrsd.net) or contact:

Duane Brothers, Superintendent of Schools, 204 257-7827  
Trustee Hugh Coburn, Board Chair, 204 793-0490

## APPENDIX C



DIVISION SCOLAIRE  
**LOUIS RIEL**  
SCHOOL DIVISION

March 24, 2014

To all parent councils and parent groups in the Louis Riel School Division community:

The School Board Members of the Louis Riel School Division is committed to regular and ongoing contact and communication with our community, which includes parents, parent councils and parent groups. Appreciating that it is not always convenient for you to attend our public board meetings, we would like to extend an offer to join you at a school based meeting, where we can share the work of your school board, our priorities for student learning in LRSD, and also provide updated information on both ongoing and new initiatives and projects. We are interested in your views on public education, as well as your questions, concerns and observations related to your specific school, and our greater community.

By providing us with some alternative dates, we can ensure at least two trustees attend. Please work with your school administrator to facilitate this, or contact our board secretary Ms. Pat Trottier at [pat.trottier@lrzd.net](mailto:pat.trottier@lrzd.net).

We would also like to take this opportunity to advise you that our annual parent council recognition dinner will be held on May 13<sup>th</sup> this year. Please save the date to allow for two (2) parent representatives to attend. We have listened to your valuable input, and have changed the format this year to allow for more conversation, networking and the sharing of the important and valued work of parent councils and parent groups in our schools. Further information will be sent at a later date.

Warm regards,

A handwritten signature in black ink, appearing to read "Hugh Coburn". The signature is fluid and cursive.

Hugh Coburn  
Chair of the Louis Riel School Board

cc. Superintendent, Duane Brothers  
LRSD School Board Members  
School Administrators

[www.lrsd.net](http://www.lrsd.net)

*Inspiring potential and learning together . Initier les possibilités et apprendre ensemble*

900 St. Mary's Road, Winnipeg, Manitoba R2M 3R3 Tel: (204) 257-7827 Fax: (204) 256-8553