DIVISION SCOLAIRE LOUIS RIEL SCHOOL DIVISION
INTERNATIONAL STUDENT PROGRAM

LRSD Independent Custodian's Responsibility

Student's Name: _____
Last Name (Family Name) Given Name Preferred Name

Date of Birth: _____ Country of Origin: _____
Year Month Day

Study Duration (Date): _____

This form is to be reviewed and signed by parents who are residing overseas and have appointed a custodian to care for their child during their child's studies in the Louis Riel School Division (LRSD) that are not in the LRSD Homestay Program.

LRSD and Immigration, Refugees and Citizenship Canada (IRCC) require parents who are not residing with their child during their studies in Canada to appoint a custodian. Notarized copies of page 1 &2 of the Custodianship Declaration form (IMM 5646) must be submitted to the International Student Program (ISP) prior to the student arriving in Canada or when changing custodians *(please refer to IRCC for a copy of this form - http://www.cic.gc.ca/english/pdf/pub/custodian-parent.pdf)*. A custodian must be appointed to ensure that there is a local person directly responsible for the child's supervision and care during their stay in Canada.

The legal custodian of the student must:

- contact the school in the event of illness, medical appointments, tardiness, etc.
- be responsible for sharing information with the student's biological parent, including academic progress, health, wellbeing, academic progress reports and academic performance.
- inform LRSD of any updates regarding the student's information (address, medical, etc.)

Parents who reside overseas play an important role in ensuring their child is being properly cared for and supervised during their studies in LRSD. Please ensure that:

- you have chosen a suitable custodian, who is 25 years of age or older and is a Canadian Citizen or Permanent Resident.
- your child is living in a suitable home with a responsible adult of 25 years of age or older.
- you regularly contact your child and their appointed custodian to check that he/she is being properly supervised and is thriving within his/her learning and home environment.
- you will notify the International Student Program in writing of any change in the appointed custodian, address or contact information of your child.
- if you have any concerns about your child's wellbeing or academic progress, immediately contact the custodian to resolve the issue. In the event that you are not satisfied with the home or custodian please make alternative arrangements and inform the International Student Program immediately. The minor student must be in the care of a suitable custodian at all times during their stay in LRSD.
- you are required to provide alternative contact and phone number in the event that LRSD is not able to reach you, in particular in the event of an emergency.

LIVING ARRANGEMENTS

Unacceptable Living Arrangements

We expect all of our students to have every opportunity for success and to be well guided in their journey to independence and maturity. The teen years can be a tumultuous time for some and, whether they agree or not, adult supervision is essential to their healthy growth and development. Students living without proper adult attention tend to perform poorly at school, are frequently late or absent, and have unattended health issues. This is not what any parent would want. We therefore require all of our students to be under adult supervision in a parent-like relationship.

Students are not permitted to live in any of the situations described below. Living in one of the following (or similar) living arrangements can and will likely result in dismissal from the International Student Program.

1. Living by themselves (or together with other minor students) in an apartment, basement apartment or home.
2. Living in a "roommate" relationship with an appointed "custodial parent" where the sole purpose of the minor student residing in the residence is monetary.
3. Living so far from school that if expected to use public transportation the student is often late or absent from school.
4. Living with an adult located by the student through internet, newspaper or public bulletin boards where the adults have not presented themselves to the LRSD International Student Program office for screening.

These homes and individuals mentioned above have often not completed a police information check and child abuse background check and are usually seeking only monetary reimbursement and will not fulfill the responsibilities of a custodial parent of a minor child in their home.

5. Living with a natural parent who leaves the home, even for a few days, and leaves the student(s) living by themselves or under the care of a neighbour. Should a parent need to leave the home for an extended period, alternate living arrangements must be made to ensure the well-being of the child. This is a legal requirement in Manitoba.

LIVING ARRANGEMENTS

Recommendations

If parents choose privately arranged accommodation for their son or daughter we recommend the following:

1. A family or custodial parent who the student's natural parents are either related to or have an on-going relation with and is known to the student.
2. A family consisting of one or two custodial parents who are a minimum of 20 years older than the minor student.
3. A family that is able to communicate freely with the natural parents and school regarding student academic progress, student health and wellness and overall behaviour.

Alternatively, a student can live with a natural parent who is **with the student** for the **full duration** of their stay both during school and vacation time.

From our experience, students who are in a continual stable living arrangement with responsible adult custodians are successful at school and able to make good decisions related to their academic futures and daily personal lives.

We hope that through these guidelines students are able to have a safe productive experience in Louis Riel School Division and will successfully recognize their post-secondary goals.

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The LRSD relies on parents and custodians to notify the ISP of any issue or problem their child may be experiencing. Without this important information, LRSD is limited in the support that can be provided to assist the child.

As an overseas parent who has appointed a custodian for my child, I understand that the custodian is responsible to properly supervise and care for my child as well as keep me and the International Student Program informed of any issues or problems my child may experience. I also understand that I will continue to play an important role in ensuring my child's wellbeing during his/her studies in LRSD. In the event that my son/daughter turns 18 during his/her studies in LRSD, I understand that the above rules still apply.

Custodian's Family Name: _____ Custodian's Given Name: _____

Custodian's Status in Canada: _____ Custodian's Date of Birth: _____

Custodian's Relationship to Student: _____ City: _____

Custodian's Mailing Address: _____ Postal Code: _____

Phone Number: _____ Cell Phone Number: _____

Email: _____ Other (WeChat, Viber): _____

Will the student be living with his/her custodian? □ Yes □ No If no, where will s/he live?

Contact Person: _____ City: _____

Mailing Address: _____ Postal Code: _____

Phone Number: _____ Cell Phone Number: _____ Email: _____

Please provide an alternate person to contact in case of emergency:

Name: _____ Phone Number: _____

All the information provided on this application is true and it will be relied upon by the Louis Riel School Division. Any inaccuracy on this form would be grounds to permit the LRSD to dismiss the student and return him/her home at its discretion and at the parent's expense without the tuition refunded. I understand that my child is not part of the LRSD Homestay Program. I understand LRSD is not responsible or liable for any matter or incident that may happen while under the care of the custodian or appointed contact person during the duration of his/her study in the LRSD.

_____ _____

Signature of Parent Date