

ATC WITHDRAWAL FORM

WITHDRAWAL DATE

The effective withdrawal date will be the date the International Student Program of Louis Riel School Division receives the completed ATC Withdrawal Form.

REFUND POLICY

- | | |
|--|---|
| <input type="checkbox"/> Form submitted prior to First day of Class | 100% tuition – <i>less non-refundable deposit</i> |
| <input type="checkbox"/> Form submitted during the first 5 class days (1 st week) | 75% tuition |
| <input type="checkbox"/> Form submitted after 1 st week | NO REFUND |

Application fee (\$200) & Seat Deposit Fee*(\$1,400) non-refundable

All Refunds are subject to a \$200 processing fee

* Seat Deposit Fee (\$1,400) refundable only with submission of Visa Refusal forms prior to the start of the program

SUBMISSION

In Person: International Student Program- 50 Monterey Road

Email: internationalstudent@lrsd.net

Last Name: _____ First Name: _____

Course Name: _____ Start Date: _____

PLEASE SELECT THE REASON FOR WITHDRAWAL:

- Withdrawal – Breach of LRSD Terms & Conditions (NO REFUND)
- Voluntary Withdrawal – Program Not Suitable
- Voluntary Withdrawal – Personal Reasons
- Voluntary Withdrawal – Financial Reasons
- Voluntary Withdrawal – Relocated
- Voluntary Withdrawal – Switched to another institution
- Visa Refusal (Visa refusal letter from CIC must be submitted)

Student Signature

Date