

Hastings School



Hastings
HAWKS

Code of Conduct

HASTINGS SCHOOL CODE OF CONDUCT

The following Code of Conduct was developed through the collaborative efforts of the Hastings School community and is consistent with the Louis Riel School Division's policies on student discipline. We want to provide a safe and orderly environment so that children may grow and develop to their full potential.

PHILOSOPHY

Students need firm, fair guidelines and positive adult models in order to continue to learn to make good decisions about their behaviour.

- ◆ This code of conduct respects the integrity of the individual, defines the rights of all persons in our school, and states the responsibility of such persons to the school community.
- ◆ We believe that a child's education is best served by a cooperative partnership between the school and parents.
- ◆ We believe that the child's first learning occurs in the home and that our primary responsibility is to build upon that knowledge in a cooperative manner.
- ◆ We believe that the community and school support each other in common educational goals which include: a recognition of the need for interpersonal and academic skills, the development of these skills, and the provision of a base of knowledge to enable the student to make good decisions.

EXPECTATIONS

At Hastings School, everyone will:

- ◆ observe all rules and behave in a safe manner.
- ◆ be respectful and cooperative with everyone in the building.
- ◆ represent the school in a positive manner.

RIGHTS

At Hastings School all individuals have the right to:

- ◆ be treated with dignity and respect.
- ◆ emotional and physical safety.
- ◆ a positive and productive learning environment.

RESPONSIBILITIES

At Hastings School it is everyone's responsibility to:

- ◆ treat others with dignity and respect.
- ◆ work cooperatively with others.
- ◆ maintain a safe environment.
- ◆ respect the property of others.
- ◆ carry out his/her duties to the best of his/her ability.
- ◆ uphold this code and to encourage others to do the same.

RANGE OF INTERVENTIONS

When a student requires help in self-management, adult intervention can be expected. These interventions are not necessarily followed in a specific order. In all cases we are mindful of the welfare and the uniqueness of each child. We attempt to help children learn to solve problems in a manner that is successful for them and, at the same time, successful for others involved.

1. **Classroom Intervention**
Either through non-verbal signals or verbal messages students receive on the spot feedback. This could include a change in seating arrangement.
2. **Informal Interview**
A teacher, counselor or administrator could talk with the student regarding the student's conduct. The purpose of the meeting would be to help the student understand the consequences of his/her actions and provide strategies for improvement.
3. **Parent Contact**
Contact is made with the parent/guardian to discuss the student's behaviour and suggestions for improvement. This could be by phone, in person or in writing.
4. **Removal of Privileges**
Privileges such as lunch program, extra curricular activities and bus transportation could be removed. Parents shall be informed if long term withdrawal of privileges occurs.
5. **Detentions**
Students may be detained after school to deal with unacceptable behaviour. Where such detention extends beyond the guidelines set out in the Parent Handbook, the parent is informed.
6. **Support Services/Child Guidance Clinic**
With the inclusion of the parent and student, a conference will be held with administration and counselling/support services staff. The primary goal will be to develop a plan for a change of student behaviour.
7. **Performance Contracts**
The student may be required to meet specific behavioural standards in order to avoid more severe levels of consequences. Such contracts are developed between the school, parents and the student. Consequences for failure to meet the agreed upon behaviour standards are specified.
8. **In-School Suspension**
A student may be withdrawn from the regular classroom but retained within the school in an appropriately supervised area. The parent will be promptly notified.

9. **Out-of-School Suspension**

A student who persists in conduct which the principal deems injurious to the welfare of the school may be suspended externally from the school up to five days. A longer suspension - up to six weeks - may be recommended to the superintendent. The parents will be notified promptly by written notice which will include:

- (1) reasons for suspension
- (2) length of suspension
- (3) conditions under which a student may return.
- (4) an outline of the appeal process for the parent.

10. **Expulsion**

In extreme cases a principal may request the superintendent to recommend that the Board of Trustees expel a student from attendance at school.

APPENDIX B, Policy JKA – Weapons and Violence, Consequences for Weapons/Violence Infractions, (See Also – Policy JK, Student Discipline, Policy JICH, Alcohol, Drugs and Controlled Substances, and School Code of Conduct

CONSEQUENCES FOR WEAPONS/VIOLENCE INFRACTIONS

I. Verbal Violence or Verbal Assault

Infraction	Disciplinary Action for K-6 Students	Disciplinary Action for 7-S4 Students
Ridicule Bullying Sexist or racist language Harassment	Minimum one (1) day suspension	-Minimum two (2) day suspension
Threats Intimidation	Minimum one (1) day suspension	-Minimum two (2) day suspension
Extortion	Minimum one (1) day suspension	-Minimum five (5) day out-of-school suspension. -Police may be informed. - Longer suspensions or recommendation to expel possible.

II. Physical Violence or Physical Assault

Infraction	Disciplinary Action for K-6 Students	Disciplinary Action for 7-S4 Students
Fighting	Minimum one (1) day suspension	-Minimum two (2) day suspension appropriate - Longer suspension or expulsion may be considered
Physical Violence or Assault	Minimum one (1) day suspension	-Two (2) day suspension appropriate -Longer suspension or expulsion may be considered
Sexual Violence or Assault	Minimum one (1) day suspension (Assessment and clinical referrals advised.)	-Minimum two (2) day suspension. -Longer suspension or expulsion may be considered. -(Assessment and clinical referrals advised.)
Physical Violence or Assault Causing Injury	Minimum one (1) day suspension	-Minimum two (2) day suspension. -Longer suspension or expulsion may be considered.
Possession of Weapon, Knife or Other Non-Firearm	Confiscation mandatory. Minimum one (1) day suspension. Inform Police mandatory.	-Confiscation mandatory. Minimum two (2) day suspension. -Inform Police mandatory. - Longer suspension or expulsion may be considered.

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Infraction	Disciplinary Action for K-6 Students	Disciplinary Action for 7-S4 Students
*Possession of a Firearm	Confiscation mandatory. Inform police mandatory. Minimum three (3) day suspension.	-Confiscation mandatory. -Inform police mandatory. -Minimum five (5) day out-of-school suspension. -Longer suspension or expulsion may be considered.
*Use of Weapon of Any Type as a Threat	Confiscation mandatory. Inform police mandatory. Minimum five (5) day out-of-school suspension.	-Confiscation mandatory. -Inform police mandatory. -Minimum five (5) day out-of-school suspension. -Longer suspension or expulsion may be considered.
*Use of Weapon of Any Type during an Attack or Assault	Confiscation mandatory. Inform police mandatory. Minimum five (5) day out-of-school suspension.	-Confiscation mandatory. -Inform police mandatory. -Minimum six (6) week out-of-school suspension. -Expulsion may be considered.

* Referral to a counselling/support program or an outside agency may be a condition of the student being considered for re-admission to the school.

HASTINGS SCHOOL CODE OF CONDUCT

At our school, we take pride in our Code of Conduct:

1. caring for and including others
2. respecting people
3. respecting and caring for property
4. showing safety for self and others

LIVING THE CODE

It is important that parents and students read this document and understand our intentions. We will provide a safe and orderly environment so that children may grow and develop to their full potential. We ask parents to share parts of this document with our younger students.

Cut off and return to the classroom teacher

We have read and understand the Hastings School of Code of Conduct, rules and procedures.

Parent Signature

Student Signature

Date

