

## Collège Béliveau Parent Advisory Council Meeting

Tuesday, September 12, 2017 - 7:00 PM

### Minutes

**PRESENT:** Lisa Knight, Joyce Plante, Gilles Mousseau, Diane Lamoureux, Cheryl Pilek, Tina Choy-Pohl, Therese Houston, Aga San Juan, Helena Zutter, Joe Barkman, Wendy Bowen, Janice Bernardin, Jocelyn Ratte, Claudette Thibert, Sheila Holden, Anita Gregoire, Donna Watson, Jennifer Cairns.

**REGRETS:** Michelle Petit, Brianne Pearase, Karla Petri, Sharon Brennenstuhl, Vanessa Defoort, Michelle Jonson

**CALL TO ORDER** – 7:00 PM by Lisa Knight

**1. ITEMS TO BE ADDED TO THE AGENDA** - None

**2. APPROVAL OF MINUTES – June 5, 2017 MEETING**

***Motion:** To approve minutes of June 5, 2017 meeting as presented.*

*Moved by Joyce, seconded by Helena*

**PASSED**

**3. BUSINESS ARISING FROM THE MINUTES** - None

**4. TEACHER'S REPORT** - Normand Chatel

- Teaches grade 12 Chemistry, Pre-calculus and Applied Math, Grade 10 & 11 Computer Programming, and Desktop Publishing/Digital Pictures.
- This year there are a lot of new teachers with lots of new energy and lots of positivity.
- In Math, have set up a number of different tools to help students with alternative ways to learn like videos and booklets.
- They are trying to use more innovative teaching tools.
- ***Parent question about the software for the desktop publishing course – can students install it on their own device?*** The school is having issues with licencing so right now the software and how the students will utilize it are being determined.

**5. NEW BUSINESS** - None

## 6. CORRESPONDENCE AND ANNOUNCEMENTS

- Information about the Canadian Parents for French AGM on Saturday, September 30<sup>th</sup> from 10:30 – 11:30 AM. See attached handout for more information.

## 7. COMMITTEE/LIASON UPDATES OR REPORTS

Parent Volunteer Committee – Will need volunteers for the Farm to School fundraiser. The delivery date is October 4<sup>th</sup>.

Fundraising Committee – Forms were distributed to students:

- Show and Save forms– deadline October 10<sup>th</sup>. \$10 profit per book – (\$5 to student account and \$5 to PAC). The delivery date will be given to us once the order has been submitted.
- Farm to School forms– deadline September 22<sup>rd</sup> (pick up October 4<sup>th</sup>). 50% profit on sales – all profit to PAC for school enhancement projects. In the past PAC has purchased extra bundles and donated them to Siloam Mission.

***Motion:** That PAC purchase the same amount of bundles as last year (10 bundles) to donate to Siloam Mission.*

*Moved by Helena, seconded by Aga*

**PASSED**

- QSP magazines – no formal deadline. The profits are shared by the school and the individual student selling the magazine. Gilles may not run this next year as less people buy magazines than in the past.
- We will be running the Glenlea Greenhouse fundraiser again in the spring with the plants being delivered before Mother’s Day. One parent suggested that we advise parents in advance of this fundraiser – she wasn’t aware of it last year and bought flowers from Glenlea through another organization before our forms were sent out.

Staff Appreciation - No report.

**8. CHAIR’S REPORT** – Welcome everyone! Thanks to all for attending the meeting and for those who have accepted positions.

## 9. TREASURER’S REPORT

- Will set up this year’s budget similar to last year’s budget and we can make adjustments during the year if warranted.
- The student fees will be down a bit since there are less students this year (590 students.)
- Will be exploring changing banks this year.

## 10. ADMINISTRATION'S REPORT

### Staffing

#### New staff

- Mme Crystal Ringach (Grade 7 Math, ELA, Grade 7-8 Health)
- Mme Reena Gill (Grade 7 – Math, Sciences humaines)
- M. Joël Caby (Grade 8 – Math, Sciences, Sciences humaines; Grade 7 – Sciences)
- M. Jérémie Gauvin (Grade 8 ELA, Français)
- M. Christian Brunel (Grade 7 – 12 Phys Ed)
- M. David Boyes (ELA 10F, 20F, 30S)
- M. Alan Dinson (ELA 30S, 40S)
- M. Brian Longfield (Visual Art Grades 7-12; Drama 20S)
- M. Liam Châtel (Educational Assistant)

#### New teaching assignments

- Mme Michelle Morrison-Hemeryck (Student Services Grades 7 - 10)
- Mme Josée Trudeau (Français 10F, CCW 10F, Geography 20F)
- M. Patrick Gagné (ELA 10F, CCW 10F, Geography 20F, Français 21G)

#### Student teachers

- M. Kristjan Schellenberg (USB with Mme Dando)
- Mme Stéphanie Bérubé (USB with M. Brunel and Mme Lapointe)
- Mme Kristy Tymko (USB with M. Fillion)
- M. Steven Hees (U of W with M. Lemoine)

### School Startup

- Administration met all grade levels and communicated school expectations (academics and social responsibilities)
- Volleyball Grades 7 – 12 are up and running.
- Golf is underway
- Boys and Girls Hockey up and running
- Fundraising activities – QSP (school-run); Show and Save (PAC) and Farm to School (PAC)

### 21st Century Learning

- Grades 9 – 12 students have their own laptops – very few students have asked for divisional laptops
- Security stickers will be available for students wishing to place them on their devices
- Five laptop carts will be available for Grade 7-8 students (three Grade 7 classes and four Grade 8 classes)

- Parent portal
  - Has been working well for the most part;
  - Document library will be improved end of October. Teachers have been instructed to post documents in class announcements.

### Mid-Week Network

- Beginning on September 13<sup>th</sup>

<u>WEDNESDAY SCHOOL DAY</u>	
<b>Period 1</b>	9:45 am – 10:35 am
<b>Period 2</b>	10:37 am – 11:27 am
<b>Period 3</b>	11:29 am – 12:19 pm
<b>Period 4 (Lunch)</b>	12:19 pm – 1:19 pm
<b>Period 5</b>	1:19 pm – 2:32 pm
<b>Period 6</b>	2:34 pm – 3:45 pm

### Activities

- September 18 Professional Learning (NO SCHOOL)
- September 22 School Assembly
- September 22 CB Welcome back BBQ
- September 26 Staff Meeting – Early Dismissal
- September 26 Soirée d'excellence Awards Ceremony
- September 27 Gallardise à la Brise (Grades 11-12; 45 students) sponsored by CJP; variety of workshops – having fun in French in LaBroquerie
- October 3 WSO at CB
- October 4 Farm to School pickup
- October 4 – 6 Cedarwood Band Camp (Grade 8)
- November 2 Lifetouch Photo Retakes

### **11. PARENT QUESTIONS:**

- ***Students received “thousands” of duplicate emails from Mme Lapointe*** – this was a glitch that was corrected by IT. Students should keep one of the emails and delete the rest.

- **What is the status of setting up credit card payments for PAC to collect payments from parents?** This was put on the backburner by the school division due to other more pressing items but will still be explored.
- **Can the fundraiser forms go on the website?** - Yes.
- **Can an email go out to parents to advise them about the fundraisers? (Some students don't pass on information to their parents.)** – Yes.
- **Animation and web design** – students had 4 spares in a row for this class. Why? There were some software problems that should be corrected now.
- **School supply list – when was it last updated?** – It was revised in June 2017.
- **College Jeanne Sauvé cancelled their trip to Europe – will the one in 2018 year be cancelled?** Right now the trip is still scheduled to happen. However, if the government of Canada does not recommend travel to France during the time the trip is scheduled then it will be cancelled.
- **Is there a grade 8 camp this year? There isn't one on the schedule.** – There is a camp but the dates are still being confirmed.
- **School schedules – does anyone review them for balance after the computer generates it?** – Yes, they should all be reviewed by staff. However, it is a tricky process. Occasionally one may get missed. Students had the option of coming in at the end of August to make changes.
- **If a student feels that a teacher isn't dealing with issues of bullying, what should they do?** – The student should let their teacher know first. If they don't feel it is being addressed then they should see a resource teacher or/and the school administration.
- **Concern about social media tweets being focused on hockey.** – All tweets are done by the teachers who are involved in the sport. There have been a lot of hockey tweets because those teachers are very active in social media, not because the school is focused on hockey. All sports are encouraged to actively post on social media.
- **Concern about the condition of some of the sport jerseys, particularly the female basketball jerseys.** – Replacement jerseys are very expensive and the school is looking at options on dealing with the older jerseys.

**12. OTHER** – No items

**13. ADJOURNMENT** – 8:35 p.m., moved by Joyce, seconded by Janice.

**NEXT MEETING DATE – Tuesday, October 3, 2017 6:30 PM**

Parent Committee Email: [collegebeliveaupac@gmail.com](mailto:collegebeliveaupac@gmail.com)

## Tentative Collège Béliveau PAC Meeting Dates – 2017/18 School Year

September 12, 2017 (AGM and regular meeting)

October 3, 2017

November 7, 2017

December 5, 2017

January 9, 2018

February 6, 2018

March 6, 2018

April 3, 2018

May 1, 2018

June 5, 2018

# 2017 ANNUAL GENERAL MEETING



**CANADIAN  
PARENTS  
FOR FRENCH  
MANITOBA**

**Saturday, September 30, 2017**

CANADIAN DESTINATION CENTRE FORT GARRY

1824 Pembina Highway

Winnipeg, MB R3T 2G2

## AGENDA

**(suggested times)**

1. Call to order and approval of agenda  
10:30 a.m.
2. Minutes of the 2016 CPF-MB Annual General Meeting  
10:33 a.m.
3. Presentation of Annual Report 2016-2017  
10:36 a.m.
4. Auditor's Report 2016-2017 and approval of the auditor for 2017-2018  
10:44 a.m.
5. Nominations Committee Report;  
approval and appointment of Board Directors  
10:50 a.m.
6. Proposed CPF-MB provincial bylaws  
[https://mb.cpf.ca/wp-content/blogs.dir/1/files/Proposed-CPF-MB-Branch\\_Bylaws-2017.pdf](https://mb.cpf.ca/wp-content/blogs.dir/1/files/Proposed-CPF-MB-Branch_Bylaws-2017.pdf)  
11:00 a.m.
7. Other Business  
11:25 a.m.
8. Adjournment  
11:30 a.m.