

Collège Béliveau Parent Advisory Council Meeting

Tuesday, November 7, 2017 – 6:30 PM

Minutes

PRESENT: Lisa Knight, Joyce Plante, Diane Lamoureux, Tina Choy-Pohl, Therese Houston, Helena Zutter, Jennifer Cairns, Claudette Thibert, Suzanne Gibson, Wendy Bowen, Adriana Suver.

REGRETS: Gilles Mousseau, Cheryl Pilek, Aga San Juan, Janice Bernardin, Jocelyn Ratte, Karla Petri, Sharon Brennenstuhl, Vanessa Defoort, Michelle Jonson, Anita Gregoire, Joe Barkman, Michelle Petit, Brianne Pearase, Sheila Holden, Donna Watson, Crystal Poirier, Suzanne Chartrand.

CALL TO ORDER – 6:30 PM by Lisa Knight

1. ITEMS TO BE ADDED TO THE AGENDA - None

2. APPROVAL OF MINUTES – October 3, 2017 MEETING

*Motion: To approve minutes of October 3, 2017 meeting as presented.
Moved by Wendy, seconded by Suzanne.*

PASSED

3. BUSINESS ARISING FROM THE MINUTES - None

4. TEACHER'S REPORT - Adriana Suver, student services teacher gr 10-12

- Very busy lately. They see students for all reasons - grad, credits, friendships, relationships, mental health, etc...
- Run Breakfast program four mornings a week (not Thursday morning). Runs until around 11am, trying to stay open closer to lunch. Available to all students in school. Getting, but still need, lots of donations. Funding comes from Children's Nutrition Council of MB. Received a larger grant from them this year. Still looking for more donations. Try to stay with grab and go items such as yogurt, muffins, hard eggs, etc... Lunches are available, but more from asking. Parent comments that there is not enough awareness for adults. Maybe student services could put together a letter for parents about the program and then ask for donations by grade (like PAC does for staff appreciation).
- Student services would like to further develop a tab on portal/my site for parents and students with "who we are, what we do" and how to contact them. Want to become more efficient with communication between staff/students/parents.
- Major goal this year is support for LGBTQ community and transgender community. LGBTQ has two groups, 7-8 and 9-12. Reasoning is lunch times are different and topics

discussed more age appropriate to each group. For transgender, what can we do? Add into health curriculum? What are the other options? We already have one gender neutral bathroom in the school. On the “National Coming Out Day” students were asked to write down their comments regarding LGBTQ on comment cards. All of the comments were positive, even from non-LGBTQ students, and teachers did not have to edit any comments - all were appropriately stated.

- A question from a parent:
 - For Grade 12 students, how can they find more about scholarships? Can we teach the students where to go to look for them? A few websites are scholarshipscanada.com and U of M website under future students, go to funding and awards. The Collège Béliveau public website also has a link to scholarships and bursaries. Parent suggestion to go over it during PEP group meetings.

5. NEW BUSINESS - None

6. CORRESPONDENCE AND ANNOUNCEMENTS

- Received MAPC Newsletter and fees.
- November 14, 2017 9:30 – 3:00pm Student Consultation Re: Citizenship in LRSD
Keynote speaker is Kevin Lamoureux
- November 14, 2017 6:30pm Public Consultation at the Board Office – Topic: LRSD Vision and Mission Statements followed by the Budget Consultation

7. COMMITTEE/LIASON UPDATES OR REPORTS

Parent Volunteer Committee – Thank you to all parents who helped with Show and Save, also to Diane and Gilles for finding students who forgot to pick up their books.
Fundraising Committee – Sold 444 books. Our next fundraiser is Glenlea plants/giftcards and it will be held in May. PAC wants to do the fundraiser again next year.
Staff Appreciation – Plans have been developed.

8. CHAIR’S REPORT – No report.

9. TREASURER’S REPORT

- Bank balance \$ 14,329.97.
- See attached report.

10. ADMINISTRATION’S REPORT

Collège Béliveau Remembrance Day Ceremony

- Friday, November 10 at 10:30 a.m. in the school gymnasium.
- PAC members are welcome.

LRSD Public Consultation Meeting

- November 14th at 6:30 p.m.
- LRSD Vision and Mission Statements.
- Budget Consultation.
- Feedback from our parents, staff, administration and community is essential to what is best for LRSD as a whole.
- Dr. Duane Brothers would like at least one or two PAC members and/or community members in attendance.
- Please email Deneen.Madden@lrsd.net by Friday, November 10th, to provide the names of those participating and confirm the number of children for child-minding.

Parent Portal Redesign

- The new design is now LIVE.
- Parent portal mirrors the student and teacher portal layout.

Anne Frank House Exhibit

- November 23rd to December 20th.
- Anne Frank, A History For Today.
- 27 Collège Béliveau students had 2 days of training to be interpretive guides for the duration of the exhibit.

CAPS

- **CAPS Career Symposium** at Louis Riel Arts and Tech Centre on **November 9th, 5:30-8:30 pm.**
- Universities, colleges, Apprenticeship MB and 20 other post-secondary institutions ready to talk.
- **Speaker** from BOLD E-Commerce, **Speaker** on Finding Scholarship \$; **Speaker** on Effective Parent-Student Career Collaborations.
- Tutorials on how to use LRSD's online **Career Management tool** for students and parents.
- **Career Café** with Professionals - lawyer, architect, engineer, social worker, nurse, police officer, firefighter and 20 others.
- Meet Manitoba's only **Prime Minister's Youth Council** representative and his youth movement.
- Talk to reps from the North Forge Youth Entrepreneurship Group to learn about prototyping ideas.
- Check out **LIVE** job with **Youth Employment Services Manitoba (YES)** and get résumé help.
- Sign up for the Canadian Cyber Defense Challenge and learn about one of the world's hottest industries.
- A detailed schedule is available on the divisional portal for downloading. Talk to one of the Collège Béliveau Student Services Teachers or contact Adriano.magnifico@lrsd.net for information.

Activities

- November 10th **Remembrance Day** Ceremony, Gymnasium – 10:30 a.m.
- November 10th **Cuda Cook-Off**, Grade 8 – 3:45 p.m.
- November 14th **LRSB Student Consultation** at LRSB Board Office
- November 16th Report Card distribution to students
- November 16th PEP/Homeroom activities (11:30 a.m.)
- November 17th Last day for **Course Withdrawals** (Grades 9-12)
- November 23th –
- December 20th **Anne Frank House Exhibit**
- November 23rd Parent/Teacher/Student Conferences (4 p.m. to 9 p.m.)
- November 24th Professional Development Day – **NO SCHOOL**
- November 28th Staff Meeting – **EARLY DISMISSAL**
- December 5th **December PAC Meeting** – LOCATION TBA

11. PARENT QUESTIONS:

- ***Why is the water fountain located outside of the gym still out of order?*** Technicians have come in and determined that the motor is no longer working. Waiting to see cost of a new motor versus a new unit.

12. OTHER – No items

13. ADJOURNMENT – 7:40 p.m., moved by Helena, seconded by Wendy.

NEXT MEETING DATE – Tuesday, December 5, 2017 – Meeting will be held at Perkins with dinner at 6:00 PM and the meeting at 6:30 PM. When agenda is sent out please RSVP so that tables can be reserved.

Parent Committee Email: collegebeliveaupac@gmail.com

Collège Béliveau Parent Advisory Council Interim Statement of Financial Position (Balance Sheet) October 31, 2017	
ASSETS:	
Cash	\$9,890
Accounts Receivable	\$0
Total Assets	\$9,890
LIABILITIES & NET ASSETS:	
Total Liabilities	\$0
Net Assets	\$9,890
Total Liabilities and Net Assets	\$9,890

Collège Béliveau Parent Advisory Council Bank Reconciliation as of October 31, 2017	
Bank balance, October 31, 2017	14,329.97
Add: Deposits in process/Receivables N/A	-
Total Additions	-
Less: Outstanding cheques/Payables #199 Show & Save	4,440.00
Total Deductions	(4,440.00)
Book Balance, October 31, 2017	9,889.97
Verification:	
Starting Book Balance, Oct 1, 2017	1,692.97
Cash Receipts & Accts Receivable	12,637.00
Cash Disbursements & Accts Payable	(4,440.00)
Book Balance, October 31, 2017	9,889.97

Prepared by:
Tina Choy-Pohl
07-Nov-17

Collège Béliveau Parent Advisory Council Interim Statement of Operations (Income Statement) September 1, 2016 to October 31, 2017						
Revenue	Year-to-Date			2017/18		
	ACTUAL	BUDGET	VARIANCE	Notes	BUDGET	PROJECTION
Show and Save (net)	4,440	2,300	2,140		2,300	4,440
Farm to School (net)	1,807	1,915	(108)		1,915	1,807
Student Fees @ \$2/student x 600 students	-	-	-		1,200	1,200
Glenlea Greenhouse (net)	-	-	-		600	600
Other Fundraising (net)	1	-	1		-	-
Donations	-	-	-		-	-
Bank Interest	-	-	-		-	-
Total Revenue	<u>6,248</u>	<u>4,215</u>	<u>2,033</u>		<u>6,015</u>	<u>8,047</u>
Expenditures						
Staff Appreciation Week	-	-	-		400	400
Other School Climate	-	-	-		-	-
Health and Wellness Day	-	-	-		1,500	1,500
Comedie Musicale	-	-	-		650	650
Other Educational Enhancements	-	-	-		3,000	3,000
Council Operations	-	-	-	1	500	500
Scholarship	-	-	-		300	300
Bank Fees	-	-	-		50	50
Other	-	-	-		-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>		<u>6,400</u>	<u>6,400</u>
NET INCOME (LOSS)	6,248	4,215	2,033		(385)	1,647
Opening Net Assets, Oct 1, 2017	<u>3,642</u>	<u>3,642</u>			<u>3,642</u>	<u>3,642</u>
Net Assets Available, Oct 31, 2017	9,890	7,857			3,257	5,289
Notes:						
1. MB Assoc of Parent Councils, Cdn Parents for French, AGM						

Tina's Notes:

**Collège Béliveau Parent Advisory Council
2017/18
Cheque Register / Reconciliation of Funds
October 31, 2017**

Beginning balance - September 1, 2017					\$3,641.97
Deposits:					
14-Oct-2017	✓	Farm to School	Fundraiser	4,102.00	
14-Oct-2017	✓	Show & Save	Fundraiser	8,557.00	
19-Oct-2017	✓	Farm to School	Returned Cheque - Mary Ann Stewart	(22.00)	
				12,637.00	
Disbursements:					
		Chq #			
26-Sep-2017	✓	198 Gilles Mousseau	Farm to School (invoice)	(1,949.00)	
23-Oct-2017		199 Show & Save	Show & Save (invoice)	(4,440.00)	
				(6,389.00)	
Ending balance					\$9,889.97

**2017/18 CB PAC - Farm to School
Sales Reconciliation
(amounts provided by L. Knight/A. Gregoire)**

Price of Bundles:

Bundle A	\$ 12.00
Bundle B	\$ 22.00

Bundle A

Sales*	120
Donations	38
Total	158

Revenue - Bundle A \$ 1,896.00

Bundle B

Sales	66
Donations	25
Total	91

Revenue - Bundle B \$ 2,002.00

Total Revenue \$ 3,898.00

Profit @ 50% before donation \$ 1,949.00

PAC donation - wholesale cost only

10 Bundle A @ \$6 \$ (60.00)

Profit after donation \$ 1,889.00

Sales Revenue	3,898.00
Less CB Donation (gross sales)	(120.00)
Adjusted Revenue	3,778.00