

Collège Béliveau Parent Advisory Council Meeting

Tuesday, December 5, 2017 – 6:30 PM

Minutes

PRESENT: Lisa Knight, Joyce Plante, Gilles Mousseau, Diane Lamoureux, Cheryl Pilek, Tina Choy-Pohl, Aga San Juan, Jennifer Cairns, Suzanne Gibson, Michelle Petit, Crystal Poirier, Christian Brunel.

REGRETS: Therese Houston, Helena Zutter, Janice Bernardin, Jocelyn Ratte, Karla Petri, Claudette Thibert, Sharon Brennenstuhl, Vanessa Defoort, Michelle Jonson, Anita Gregoire, Joe Barkman, Brianne Pearase, Sheila Holden, Donna Watson, Wendy Bowen.

CALL TO ORDER – 6:32 PM by Lisa Knight

1. ITEMS TO BE ADDED TO THE AGENDA - None

2. APPROVAL OF MINUTES – November 7, 2017 MEETING

***Motion:** To approve minutes of November 7, 2017 meeting as amended.
Moved by Suzanne, seconded by Michelle.* **PASSED**

3. BUSINESS ARISING FROM THE MINUTES - None

4. TEACHER'S REPORT - Christian Brunel, gym teacher

- Emailed a link to the Cuda Wear catalogue. Took some work to set up but it will be less work for the school now.
- Grade 9 girl's volleyball unfortunately lost in the finals tonight.
- Volleyball is ending and basketball is starting up.
- Will be sending a survey out to volleyball parents to get their input on communication – used a number of methods of communicating and want to see what they preferred.
- Want to have a night in the second term where parents and students can come in and register for sports. Second term sports include badminton, track and field, rugby, soccer and ultimate.
- *Parent questions:*
 - ***Are there any additional sports available?*** No, unfortunately we don't have the resources to run any more sports.
 - ***Will there be outdoor soccer this year?*** Not sure yet.

- Parent portal emails that are sent to students and copied to parents are in French. ***Not all parents speak French – will these eventually be translated to English?*** These emails are for students and so they will remain in French. Parents can ask the student to translate the messages to English for them or they can also use Google translate.

5. NEW BUSINESS - None

6. CORRESPONDENCE AND ANNOUNCEMENTS - None

7. COMMITTEE/LIASON UPDATES OR REPORTS

Parent Volunteer Committee – Nothing to report.

Fundraising Committee – Nothing to report.

Staff Appreciation – Plans have been developed.

8. CHAIR'S REPORT – No report.

9. TREASURER'S REPORT

- Bank balance \$ 9,889.97.
- School wish list:
 1. New water fountain for second floor – estimated cost \$2,000 - \$3,000
 2. Wireless microphone for library sound system – estimated cost \$500 - \$1000
- The values for Show and Save in last month's Treasurer's Report were incorrect and they overstated the amount raised from that fundraiser. The values have been corrected in the December report (attached). The have been iser than reported due to the student allowance money. All was corrected for the December meeting.
- See attached report.

Motion: That PAC provide \$1,500 towards CB Vitalité (health and wellness day).

Moved by Cheryl, seconded by Michelle.

PASSED

Motion: That PAC provide up to \$50 towards a retirement for Mariette..

Moved by Cheryl, seconded by Tina.

PASSED

10. ADMINISTRATION'S REPORT

Citizenship Initiative – CB Volunteer Group

- Gift-Wrapping at St.Vital Centre in support of St. Amant Centre
- CB Student Committees are underway. Examples:
 - FORCE
 - Airbands
 - Debate Club
 - CB en vitalité

Student Activities

- Dec 5 PEP/Homeroom BINGO activity and end of year Celebration planning
- Dec 18-22 Spirit Week
- Dec 19 Arts à cœur – Grades 7-12 Visual Art; Grades 7-12 Band;
- Dec 20 Arts à cœur – Grades 7-12 Visual Art; Grade 7-9 Guitar
- Dec 22 Grades 7 & 8 – Silvercity in the morning; Air Bands in the afternoon.
- Dec 22 PEP class celebrations and school Airbands – dismissal at 2:30 pm
- Jan 8 Classes resume
- Jan 9 – 12 English 40S Provincial Exam
- Jan 15 – 17 Français 40S Provincial Exam
- Jan 23 Applied Math 40S Provincial Exam
- Jan 23 Early dismissal – 2:30 pm
- Jan 24 Essential Math 40S Provincial Exam
- Jan 25 Pre-calculus Math 40S Provincial Exam
- Jan 26 – Feb 1 School-based End of Semester Assessments
- Feb 1 Last day of 1st semester
- Feb 2 Professional Learning Day – No school
- Feb 5 First Day of classes for 2nd semester
- Feb 9 Pancake breakfast – Bandaline

11. PARENT QUESTIONS:

- ***Has there been a lot of interest in the Anne Frank exhibit:*** Yes, there has been lots of interest.
- ***What do the students think about the new purple chairs in the cafeteria?*** The students love using them. Need to get them to keep their wet feet off of the furniture.

12. OTHER – No items

13. ADJOURNMENT – 7:32 p.m., moved by Crystal, seconded by Aga.

NEXT MEETING DATE – Tuesday, January 9, 2018 6:30 PM

Parent Committee Email: collegebeliveaupac@gmail.com

Collège Béliveau Parent Advisory Council Interim Statement of Financial Position (Balance Sheet) November 30, 2017	
ASSETS:	
Cash	\$8,860
Accounts Receivable	\$0
Total Assets	<u>\$8,860</u>
LIABILITIES & NET ASSETS:	
Total Liabilities	\$0
Net Assets	\$8,860
Total Liabilities and Net Assets	<u>\$8,860</u>

Collège Béliveau Parent Advisory Council Bank Reconciliation as of November 30, 2017	
Bank balance, November 30, 2017	9,889.97
Add: Deposits in process/Receivables	
College Beliveau (Student fee \$2 to PAC)	1,180.00
Total Additions	1,180.00
Less: Outstanding cheques/Payables	
#200 College Beliveau (Student Allowance)	2,210.00
Total Deductions	(2,210.00)
Book Balance, November 30, 2017	<u>8,859.97</u>
Verification:	
Starting Book Balance, Nov 1, 2017	9,889.97
Cash Receipts & Accts Receivable	1,180.00
Cash Disbursements & Accts Payable	(2,210.00)
Book Balance, November 30, 2017	<u>8,859.97</u>

Prepared by:
Tina Choy-Pohl
04-Dec-17

Collège Béliveau Parent Advisory Council Interim Statement of Operations (Income Statement) September 1, 2017 to November 30, 2017						
Revenue	Year-to-Date			2017/18		
	ACTUAL	BUDGET	VARIANCE	Notes	BUDGET	PROJECTION
Show and Save (net)	2,230	2,300	(70)	2	2,300	2,230
Farm to School (net)	1,807	1,915	(108)		1,915	1,807
Student Fees @ \$2/student x 590 students	1,180	1,250	(70)		1,180	1,180
Glenlea Greenhouse (net)	-	-	-		600	600
Other Fundraising (net)	1	-	1		-	-
Donations	-	-	-		-	-
Bank Interest	-	-	-		-	-
Total Revenue	<u>5,218</u>	<u>5,465</u>	<u>(247)</u>		<u>5,995</u>	<u>5,817</u>
Expenditures						
Staff Appreciation Week	-	-	-		400	400
Other School Climate	-	-	-		-	-
CB en Vitalite	-	-	-		1,500	1,500
Comedie Musicale	-	-	-		650	650
Other Educational Enhancements	-	-	-		3,000	3,000
Council Operations	-	-	-	1	500	500
Scholarship	-	-	-		300	300
Bank Fees	-	-	-		50	50
Other	-	-	-		-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>		<u>6,400</u>	<u>6,400</u>
NET INCOME (LOSS)	5,218	5,465	(247)		(405)	(583)
Opening Net Assets, Nov 1, 2017	<u>3,642</u>	<u>3,642</u>			<u>3,642</u>	<u>3,642</u>
Net Assets Available, Nov 30, 2017	<u>8,860</u>	<u>9,107</u>			<u>3,237</u>	<u>3,059</u>
Notes:						
1. MB Assoc of Parent Councils, Cdn Parents for French, AGM						
2. October financial statements did not deduct S&S Student Allowance (\$5/book towards Grad, camps, etc) from profit.						

Tina's Notes: