

Collège Béliveau Parent Advisory Council Meeting

Wednesday, December 12, 2018 – 6:30 PM

Minutes

PRESENT: Therese Houston, Gilles Mousseau, Diane Lamoureux, Cheryl Pilek, Tina Choy-Pohl, Lisa Knight, Claudette Thibert, Helena Zutter, Aga San Juan, Jennifer Cairns, Sheila Holden, Vanessa Defoort.

REGRETS: Donna Watson, Kelly Grijalva, Brianne Pearase, Anita Gregoire, Joe Barkman, Wendy Bowen, Michelle Petit, Jocelyn Ratte, Tracy Kumhyr, Michelle Marinelli, Taryn LeBlanc, Karla Petri, Michelle Jonson, Julie Delorme, Kathy Vermette, Suzanne Gibson, Crystal Poirier.

1. **CALL TO ORDER** – 6:33 PM by Therese Houston

2. **ITEMS TO BE ADDED TO THE AGENDA** - None

3. **APPROVAL OF MINUTES – November 6, 2018 MEETING**

*Motion: To approve minutes of November 6, 2018 meeting as amended.
Moved by Tina, seconded by Claudette.*

PASSED

4. **BUSINESS ARISING FROM THE MINUTES** - None

5. **TEACHER'S REPORT** – Normand Châtel, teaches Pre-Calculus, Chemistry, Applied Math, Computer Science and Digital Pictures.

- Had Natural Helpers training last week.
- The grade 12 students are starting to get worried about the upcoming Provincial exams.
- He is trying to teach the grade 12 students to be independent learners.
- He has created videos to assist with learning and he encourages his students to use this and all of the resources available to them.
- Parent question – *Do students have access to Adobe software?* Students will have access to the software at school.

6. **NEW BUSINESS** – None

7. **CORRESPONDENCE AND ANNOUNCEMENTS**

- Received a copy of the LRSD's Annual Report to the Community.
- This is available online at https://www.lrsd.net/News/Documents/LRSD_AR_201718.pdf.

8. COMMITTEE/LIASON UPDATES OR REPORTS

Parent Volunteer Committee – The next event that we will need volunteers for is the Festival pancake breakfast. We will need people to come and cook sausages on Thursday, February 14th.

Fundraising Committee – No report.

Staff Appreciation – Jennifer will be sending out an email to ask previous committee members for feedback on what did and didn't work well.

9. CHAIR'S REPORT – No report.

10. TREASURER'S REPORT

- Bank balance: \$ 13,992.17.
- Still trying to get the signing authority set up.
- See attached report.

11. ADMINISTRATION'S REPORT

Parent Information Evenings

- The Parent Portal and Tyler SIS Demystified – January 14th – 6:30 PM
- Calming and Connecting with your Teen – January 23rd – 6:30 PM
- Post-secondary Sports: Places to go, questions to ask – January 28th – 7 PM

New Water Filling Station on 2nd floor

- Has been installed.

Activities

- Dec 10 PEP/Homeroom BINGO activity and end of year Celebration planning
- Dec 10 Arts à coeur – Grades 7-12 Visual Art; Grades 7-8 Band
- Dec 11 Arts à coeur – Grades 7-12 Visual Art; Grades 9-12 Band / Jazz Band
- Dec 17 Youville Clinic providing 20 minute presentations to students
- Dec 17-21 Spirit Week
- Dec 21 PEP / Homeroom class celebrations and school Airbands – dismissal at 2:30 pm
- **Jan 7 Classes resume**
- Jan 8 – 11 English 40S Provincial Exam
- Jan 14 – 16 Français 40S Provincial Exam
- Jan 17 Youville Clinic presentations to students (Grades 7-12)
- Jan 22 Applied Math 40S Provincial Exam
- **Jan 22 Early dismissal – 2:30 pm**
- Jan 24 Pre-calculus Math 40S Provincial Exam
- **Jan 25 – 31 School-based End of Semester Assessments**
- Jan 31 Last day of 1st semester
- **Feb 1 Professional Learning Day – No school**

- Feb 4 First Day of classes for 2nd semester
- Feb 12 Student Progress Reports available on Tyler SIS
- Feb 15 Pancake breakfast – Bandaline

12. PARENT QUESTIONS

- ***When will the exam schedule be released?*** It will be posted before the holidays.
- ***Can you explain how the provincial exams work?*** There is a provincial exam for English, French and Math. These exams are worth 30% of the course mark.
- ***How much are the other exams?*** Grade 9 exams are worth 10% of the course mark, grade 10 is worth 15%, grade 11 is worth 20% and for grade 12 all exams except the provincial exams are worth 25%.
- ***How did the financial literacy presentations go?*** The presentations were generally well received by students. Some topics were dry while others were more engaging.
- ***How were the online report cards received?*** Some parents loved it and others had issues.
- ***Parent comment re: transit problems*** – The school division and transit came up with a great solution!

13. **ADJOURNMENT** – 7:32 PM, moved by Aga, seconded by Helena.

NEXT MEETING DATE – Tuesday, January 8, 2019 - 6:30 PM

Parent Committee Email: collegebeliveaupac@gmail.com

Collège Béliveau Parent Advisory Council Interim Statement of Financial Position (Balance Sheet) November 30, 2018	
ASSETS:	
Cash	\$11,424
Accounts Receivable	\$0
Total Assets	\$11,424
LIABILITIES & NET ASSETS:	
Total Liabilities	\$0
Net Assets	\$0
Total Liabilities and Net Assets	\$0

Collège Béliveau Parent Advisory Council Bank Reconciliation as of November 30, 2018	
Bank balance, November 30, 2018	13,992.17
Add: Deposits in process/Receivables N/A	-
Total Additions	-
Less: Outstanding cheques/Payables Show & Save student account	2,568.00
Total Deductions	(2,568.00)
Book Balance, November 30, 2018	11,424.17
Verification:	
Starting Book Balance, November 1, 2018	11,423.89
Cash Receipts & Accts Receivable	0.28
Cash Disbursements & Accts Payable	-
Book Balance, November 30, 2018	11,424.17

Prepared by:
Tina Choy-Pohl
11-Dec-18

Collège Béliveau Parent Advisory Council Interim Statement of Operations (Income Statement) September 1, 2017 to November 30, 2018						
Revenue	YEAR-TO-DATE			2018/19		
	ACTUAL	BUDGET	VARIANCE	Notes	BUDGET	PROJECTION
Show and Save (net)	2,568	2,200	368		2,200	2,568
Farm to School (net)	2,433	1,800	633		1,800	2,433
Student Fees @ \$2/student x 590 students	-	-	-		1,200	1,180
Glenlea Greenhouse (net)	-	-	-		800	800
Other Fundraising (net)	-	-	-		-	-
Donations	-	-	-		-	-
Bank Interest	1	0	0		1	1
Total Revenue	5,002	4,000	1,002		6,001	6,982
Expenditures						
Staff Appreciation Week	-	-	-	2	450	450
Other School Climate & Student Support	-	-	-	3	-	-
CB en Vitalite	-	-	-		1,500	1,500
Comedie Musicale	-	-	-	2	650	650
Other Educational Enhancements	-	-	-		6,000	6,000
Council Operations	77	154	(77)	1	300	300
Scholarship	-	-	-	2	300	300
Bank Fees	-	-	-		-	-
Other	-	-	-		1	1
Total Expenditures	77	154	(77)		9,201	9,201
NET INCOME (LOSS)	4,925	3,846	1,079		(3,200)	(2,219)
Opening Net Assets, Sep 1, 2018	6,500	6,500			6,500	6,500
Net Assets Available, Oct 31, 2018	11,424	10,346			3,300	4,281
Notes:						
1. Main expenditures are MB Assn Parent Councils, Cdn Parents for French, AGM; donation of Farm to School vegetables to local organization						

Additional Notes:
N/A