

École Van Belleghem

Parent Advisory Council



Date: Wednesday, October 3, 2018

Time: 6:30 pm

Present:

Michèle Olson (Principal)
Julie Labassère (Vice Principal)
Tanya Stokotelný (Chair)
Jennifer Campbell (Co-Chair)
Shannon Palahitski (Co-Chair)
Cheryl Gervais (Member at Large)
Heather McDonald (Member at Large)
Emily Alderson (Member at Large)
Siobhan Kari (Member at Large)
Kathy Ward (Member at Large)
Tara Robinson (Member at Large)
Kelly Pedrick (Member at Large)
Lisa Hunt (Member at Large)
Adriana Suver (Member at Large)
Crystal McPherson (Member at Large)
Deana Abstreiter
Dawn James
Rachelle Tam

Absent:

Kristy Beriault (Treasurer)
Emma Robin (Secretary)
Karen Cherepak (Member at Large)

<u>Item</u>	<u>Discussion</u>
1.	Call to Order –
	Tanya called the meeting to order at 6:37pm. Attendance sheet was passed around. Round table introduction
2.	Approval of Agenda
	Kathy and Shannon approved the agenda.
3.	Approval of the Previous Meeting Minutes (June 2018)
	Jenn and Emily approved previous meeting minutes.
4.	School Report

	<ul style="list-style-type: none"> •Opening day conferences went very well and were well attended •Our 16 classes are all settling in very nicely. •Thank you to the parents for the great back to school BBQ. We heard many positive comments from kids and parents •Our Terry Fox spirit week was a success. It is heartwarming and inspiring to see how important Terry Fox’s memory and message are for our young people and staff. •Our Terry Fox walk and welcome back assembly was held on September 28 (Grands amis petits amis) Our school raised \$860.80. Thank you to all for your donations. •On October 1, we had an amazing Orange shirt day at École Van Belleghem. We had two groups, grades 5 with 6 and grades 7 with 8, come to the library and had a profound discussion about Orange Shirt Day. There was a great PowerPoint presentation prepared by Mme Lavallee. The younger grades read books and had a video (K to 4). The entire school participated in the preparation of the wings that you see in our front foyer. We have some pictures to share and tweeted some of the pics. •Grade 7 and 8 students and staff had a Festi-gym activity today (also known as Gym riots in the high school setting) to promote group work. They divided the grade 7-8 students into four groups and assigned each group a color based on the Francophonie flag. They will do this 3 more times this year. The next one will be in December. <p>The activities were designed to tap into different interest groups. (Kahoot about Disney, drawing contest, fun interactive games to get to know each other better, Minute to win it)</p> <ul style="list-style-type: none"> •School newsletter-it is our plan to send 4 newsletters home this year. The first newsletter will be sent home this Friday. •Picture day will be Tuesday, October 9 •Next PD day is SAGE on October 19 •Bus ridership will be October 15 •Grade 6 immunizations will be on Friday, October 26 •Zones of regulation-new tool that we will use in our school to help students with their emotions and recognizing their feelings. As a school staff, we feel that this will meet the needs of all students from K-8. We will be organizing a parent information evening to share resources and information.
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5.	Treasurer’s Report
	<ul style="list-style-type: none"> • “June/July Cash Flow” shows the cash flow from the last meeting until the beginning of the school year. Now, it is important to note that we are starting this year with \$5806.66 in the account. Usually we try to only carry over \$1000-\$2000. Good spot to be in. • "Budget - 2018" shows how we did last year...and we did AWESOME!! We had projected fundraising at \$11,600, and we actually fundraised \$13,197.52. WOW!!! When it came to expenses, we did very well, had budgeted from \$10,735, but only spent \$10,584 • “Budget - 2019” there are a few slots blank, we need to decide what we should budget for those expenditures. <ul style="list-style-type: none"> ➢ Decrease Munch a Lunch projected budget to \$4500 ➢ No change to Peak of the Market, Movie Night, Glenlea and Terracycle ➢ Remove Paint Nite ➢ Increase Pancake Breakfast to \$400 ➢ Increase Staff Appreciation to \$800 ➢ No change to Grade 8 budget ➢ Home Alone budget to be set at Nov meet once cost info. available (Tanya) ➢ Increase General Expenses, for babysitting funds and gifts

6.	<p>Committee's Report</p> <ul style="list-style-type: none"> a) Welcome Back BBQ (Tanya) <ul style="list-style-type: none"> • Good feedback • Great turn out despite poor weather • Lots of new families • Profits not tallied yet but approximately \$700-800 b) Peak of the Market (Heather) <ul style="list-style-type: none"> • Profit - \$1632 • Delay in paper forms being sent home (due to flood at the Division Office) likely the cause of decrease in profits • Heather stepping back from running Peak of the Market. Tara and Emily volunteered to take over. Tara to deal with the off-site duties. Emily to handle on site duties. c) Munch a Lunch (Kelly) <ul style="list-style-type: none"> • First hot lunch (Pizza Day) done. A few challenges (payment with no name, hand written orders day of, late payments and Paula's payments not ready for delivery) <ul style="list-style-type: none"> ➢ Email sent to parents to clarify do's and don'ts of MAL ➢ Cheques left in office for Paula and other MAL costs (need one more signature) • Discussion had regarding tipping drivers. Kelly to post on PAC Facebook Group for feedback from other schools. To be re-visited at Nov mtg • Michèle and Julie to recruit 4 Gr. 6 students to help with hot lunches • Emily to start group text thread to coordinate with volunteers. 6 volunteers are preferred each hot lunch • Kelly to email parent's reminder of MAL closing Thursday • Tanya to post reminder on Van B Facebook page and Tweet • Emily requested an extra Gr. 1 totals list be printed to simplify distribution • Joan volunteered to cut up forms Thursday's prior to hot lunch to eliminate teachers having to do so d) Staff Appreciation (Tanya) <ul style="list-style-type: none"> • Dates: Wednesdays – Oct 24, Dec 19, Feb 13 (Fall, Christmas, Valentines themes) • Appreciation Lunch Apr 10 • Tanya to organize off-site, Cheryl and Crystal volunteer to do on site set up. Kathy volunteered to help with Oct and Dec dates on site e) Movie Night (Jenn) <ul style="list-style-type: none"> • Date: Nov 15 • Movie: Little Rascals • Volunteers: <ul style="list-style-type: none"> ➢ Set-up: Cheryl and Kelly ➢ Concessions: Jenn and Emily ➢ Clean-up: Crystal and Tanya f) Glenlea & Bothwell (Jenn) <ul style="list-style-type: none"> • Forms sent home Thursday, Oct 25 • Orders due Nov 5 • Pick-up Dec 5, between 2-4pm and during PAC mtg g) Yoga Night (Adriana) <ul style="list-style-type: none"> • Adriana mtg with Mr. Brett end of Oct to discuss details • To be re-visited at Nov mtg
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7.	<p>Other Business and Announcements</p> <ul style="list-style-type: none"> ● Home Alone (Tanya) <ul style="list-style-type: none"> ➤ Date: Feb 7, 2019 ➤ 3-hour session discussing trouble shooting while home alone and good safety practices ➤ Must be 10 years old to attend and a parent is required to attend with each student ➤ Must pre-register to attend. Tanya to inquire re: max students per session and possibly of second session date if required ➤ Motion moved by Tanya for PAC to pay registration fees for all attendees. Motion second by Kathy. Motion approved ● Pancake Breakfast <ul style="list-style-type: none"> ➤ Rachel Moore agreed to continue as coordinator for the pancake breakfast ➤ Request made to purchase squeeze bottles for syrup and new pizza cutters. Approved by Tanya ➤ Tanya to investigate switching to turkey sausages from pork for a more inclusive breakfast ● Babysitter Course <ul style="list-style-type: none"> ➤ Tanya to discuss with Jamie ➤ To be re-visited at Nov mtg ● On-line Safety <ul style="list-style-type: none"> ➤ Crystal to provide safety tips on YouTube/online use to Tanya to be posted on Facebook and Twitter monthly ➤ Siobhan offered commonsensemedia.org as a resource ➤ Adriana to contact Parents in the Know to potentially organize a parent info night. <ul style="list-style-type: none"> ○ Sign up required ○ Consider bring devices to aid in parental controls set-up
8	<p>Adjournment - Meeting adjourned at 7:49 pm Next Meeting: Wednesday, November 7, 2018 6:30pm EVB Library</p>

These minutes were recorded by Kelly Pedrick. Errors or omissions should be reported immediately.