

**Date:** Wednesday, October 1, 2014  
**Time:** 6:30 pm

**Present:**

Michèle Olson (Principal)  
 Louise DeClerq (Vice Principal)  
 Nicole Caron (President)  
 Sheri Anderson-Cheys (Vice President)  
 Tina Choy-Pohl (Treasurer)  
 Mark Doucet (Secretary)  
 Conrad Schellenberg (Member at Large)  
 Shannon Palahitski (Member at Large)  
 Tanya Stokotelny (Member at Large)  
 Heather McDonald (Member at Large)  
 Susan Baird (Member at Large)  
 Shelley Rouire  
 Monique Heise  
 Pamela Kolochuk

**Absent:**

Chandra Kremski (Member at Large)  
 Cheryl Gervais (Member at Large)

**Guests:**

Christine (Lunch Lady)

<u>Item</u>	<u>Discussion</u>	<u>Action By</u>
<b>1.</b>	<b>Call to Order - Attendance &amp; Introductions</b>	
	Meeting called to order at 6:35pm. Round table introductions made.	
<b>2.</b>	<b>Approval of Agenda</b>	
	Nicole requested to add a presentation by Christine (Lunch Lady) to the agenda. Pam motioned to approve the agenda, seconded by Mark.	
<b>3.</b>	<b>Approval of Minutes of Previous Meeting</b>	
	Sheri motioned to approve the June minutes, seconded by Susan.	
<b>4.</b>	<b>Guest Speaker</b>	
	Christine introduced herself and indicated that she runs the business that provides the lunches for the school. She thanked all the parents for their support.	

	<p>Christine mentioned that she would like to offer the school “do it yourself lunches” which would be very similar to the current pizza day lunches we currently have but we could likely make more profit. Christine will be dropping off brochures at the school shortly.</p> <p>Nicole asked if the Christine would be willing to do smaller treats such as “freezie Fridays”, or cookies. Christine said she can do that.</p> <p>Christine also stated that her company could provide food and snacks to adult staff meetings as well.</p> <p>Heather asked if Christine had a popcorn machine and would be able to provide popcorn to various events. Christine stated that she does not have one, but if there was enough demand that she could purchase one and provide that service.</p> <p>Christine thanked everyone, and exited the meeting.</p>	Christine (Lunch Lady)
<b>5.</b>	<b>School Report</b>	
	<p>September :</p> <p>11-Peace Day Walk –grades 1-6-attended with all staff</p> <p>18-Welcome Back BBQ</p> <p>22-PD Day at school-IPads in the morning and DREF in the afternoon</p> <p>25-2 assemblies-Welcome assembly-we introduced all of the new students and kindergarten classes</p> <p>-Terry Fox assembly and walk-We had the honor of having Terry’s brother attend and speak to the students. It was a very inspiring assembly and walk. The weather was perfect! We raised \$1,652.10. Terry’s brother left us a gift –a book about Terry’s life.</p> <p>October:</p> <p>3-Immunizations for all grade 4 students and grade 6 girls only</p> <p>9-Thursday October 9-picture day-phys ed classes will be outside or in the classrooms that day</p> <p>13-no classes-Thanksgiving Day</p> <p>15-school bus evacuations</p> <p>17-pizza day</p> <p>22-vision and hearing tests for the kindergartens and new grade 1 students-notes will be going home to parents</p> <p>24-SAGE-no classes for students</p> <p><b>Information:</b></p> <p>Mme Bernard de Graaf is away on a sick leave. We currently have Mme Gautron replacing her. This leave will be extended to the end of December.</p> <p>-Ukelele club with M.Cloud</p> <p>-Lego club with the grade three’s</p> <p>-Knitting club-in the winter months</p> <p>-Chess club-in the winter months</p> <p>We are looking for more ideas and volunteers for clubs</p> <p>We have a possible winter concert date-we will confirm this once this has been</p>	

	approved by the venue.	
<b>6.</b>	<b>Treasure's Report</b>	
	<p>(See attached).</p> <p>Tina provided a summary of the report. For the 2013/14 year PAC's total profit was \$7260. Expenses from 2013/14 were outlined. Tina added two new line items to the report which are "Restricted Net Assets" and Unrestricted Net Assets". The Restricted Net Assets are allocated to the Playground. Unrestricted Net Assets are the funds available for other initiatives. Any excess net assets above \$2000.00 at the end of the year will be allocated towards the playground. For 2013/14 year \$3,196 was allocated to the playground.</p> <p>The projected Profit for 2014/15 from fundraising activities is estimated to be \$9,139.00.</p> <p>From the expenditures PAC agreed at the previous meeting to remove funding for busing.</p>	
<b>7.</b>	<b>Committees' Reports</b>	
i)	Parent Workshops	
	<p>Tanya indicated that there are no plans yet. She will be looking into a Home Alone workshop as it has been a couple of years since we have done one. Tanya is to get in touch with Heather Ashton in October and will report in November on progress.</p> <p>Tanya is open to other ideas if anyone has any suggestions</p>	Tanya
ii)	Pizza Day	
	Shannon stated that October 17 <sup>th</sup> will be the first pizza day. She is looking for volunteers. She will be counting on Tuesday October 14 <sup>th</sup> at 8:30 and is looking for 4 volunteers. Shannon stated that we have budgeted for 8 pizza days for the school year.	
iii)	Projection Wall	
	Conrad stated that he will be purchase special paint for the projection area and give to Michele. \$150 has been approved for the purchase. Paint is to be purchased in October. Conrad will work with Division staff to identify the best location and size. Division staff to paint the area.	Conrad
iv)	Welcome Back BBQ	
	Sheri and Nicole indicated that the general feedback from parents was that the BBQ was well received. There were some issues with the amount of pizza and pork, and picking up of the food. Nicole stressed the need for daytime volunteers. The profit from the BBQ was \$635.	
v)	Mabel's Label's and Peak of the Market	
	<p>Sheri indicated that Mabel's Label's will be ending their service, so this will no longer be an option for us for fund raising.</p> <p>Peak of the Market: Sheri and volunteers will be counting after this meeting. Distribution of vegetables will be on October 9. Sheri is looking for volunteers to help with the distribution.</p>	
vi)	Fundraising and Playground Report	
	Nicole mentioned that the Playground Fundraising Thermometer has been put	

	<p>up in the entrance of the school.</p> <p>The book sale made \$762. Nicole prepared 50 letters to be brought to the local business along Fermor/Vermillon to request donations for our playground project. These 50 letters were divided amongst 6 PAC members and asked to visit assigned businesses for in person donation requests. Nicole mentioned that the letters indicate a maximum fundraising level of \$200,000. She stated that \$100,000 will provide us with an amazing playground but, that we must also consider the permits, and construction costs that will go along with it.</p> <p>Tina commented that drainage within the playground is very poor. Tina asked Michele if the Division could provide funds to upgrade the drainage. Mark asked who can we contact within the Division to make this request. Michele will look into this and provide PAC with a contact.</p> <p>Nicole mentioned upcoming planned movie night on October 23rd. The school applied for and has received a license to view non-educational films. PAC will be selling food as the fundraiser.</p> <p>Discussion regarding a Halloween Dance on October 28th, where families can dress up in costume. One concern was that the Movie Night and the Dance were too close together. Post meeting note: Nicole looked into the dance/movie night events further and decided that it would be best to cancel the dance but allow students to where costumes to the Movie Night.</p> <p>Heather stated that the Glenlee Green house fundraiser is set to go in the Spring. Order forms will be sent to each family. Volunteers needed. We will be able to make 30% profit. This fundraiser will occur after Mother's Day.</p> <p>Nicole provided a brief update to the WestJet Ticket Fundraiser. The Division is to submit the application to Manitoba Gaming for a License to raffle off 2 WestJet Tickets. There are specific deadlines we are trying to meet, but the Division has requested more information, which may be a 2 month process. Nicole stated that once Chandra returns from her vacation, Chandra is to investigate further to the situation.</p> <p>Forte White has a raffle for trips. Nicole to follow up.</p>	<p>All</p> <p>Michele</p> <p>Heather</p> <p>Chandra</p> <p>Nicole</p>
<b>8.</b>	<b>Other Business/Announcements</b>	
	<p>Nicole suggested the idea of having a Volunteer Coordinator position where the Coordinator could gather and list of willing volunteers and PAC member could requests help from the Coordinator when needed. Nicole encouraged all to think about it and consider the role, as it is a vital resource to the success of our PAC.</p>	All
	Next PAC Meeting will be Wednesday, November 5th at 6:30 pm.	
<b>9.</b>	<b>Adjournment</b>	
	Meeting adjourned at 7:56 p.m.	

These minutes were recorded by Mark Doucet. Any errors or omissions should be reported immediately.