



Date: Wednesday, November 4, 2015
Time: 6:30 pm

Present:

- Michèle Olson (Principal)
- Louise DeClercq (Vice Principal)
- Nicole Caron (President)
- Kristy Beriault (Treasurer)
- Joan Lewicki (Member at Large)
- Shannon Palahitski (Member at Large)
- Pamela Kolochuk (Member at Large)
- Kelly Pedrick (Member at Large)
- Kathy Ward (Member at Large)
- Cheryl Gervais (Member at Large)
- Monique Heise (Member at Large)
- Heather McDonald (Member at Large)

Absent:

- Jennifer Campbell (Vice President)
- Tanya Stokotelny (Secretary)
- Chandra Kremski (Member at Large)
- Conrad Schellenberg (Member at Large)

<u>Item</u>	<u>Discussion</u>	<u>Action By</u>
1.	Call to Order - Attendance & Introductions	
	Meeting called to order by Nicole at 6:34pm. Attendance sheet was passed around.	
2.	Approval of Agenda	
	No changes made to agenda Pam moved to approve the agenda, seconded by Kathy, all in favour, motion carried.	
3.	Approval of Minutes of Previous Meeting	
	Joan moved to approve the October 7, 2015 minutes, seconded by Shannon, all in favour, motion carried.	

4.	<p>School Report</p> <p>Michèle reported:</p> <p>October:</p> <p>13-15 - Coral Celebration was beautiful. 20 students from Grade 5 & 6 participated. It involved 2 days of intensive workshops in singing, dance and movement</p> <p>16 – Kindergartens & Grade 1’s had hearing and vision tests</p> <p>30 – Friendly haunted house and pizza day. Very spirited day in the school</p> <p>November:</p> <p>4 - Grade 5 & 6 Bowling at Chateau Lanes</p> <p>5 – Grade 3 & 4 Bowling at Dakota Lanes</p> <p>5 – Grade 6 girl’s immunizations</p> <p>Two Grade 5 groups going to Brookside Cemetery and will be presenting at the Remembrance Day ceremony</p> <p>10 – Remembrance Day Ceremony 10:20 in the gymnasium</p> <p>18 – Picture retakes</p> <p>20 – Report cards</p> <p>24-26 – Parent/Teacher conferences</p> <p>27 – Professional Development Day – all of the division together</p>	
5.	<p>LRSD Citizenship Committee</p> <p>Louise reported:</p> <ul style="list-style-type: none"> ▪ High school students from École Beliveau came and spoke to the Grade 5 & 6’s ▪ December 14 Tea Party in the morning for the Citizenship Committee ▪ École Van Belleghem to send 4 students, 1 staff & 1 PAC member ▪ It is unknown what type of commitment will be required. Attendance at the the Tea Party and possibly 2 additional meetings? <p>Video by Harry Bell presented:</p> <ul style="list-style-type: none"> ▪ The Tea Party will be a large planning meeting to discuss what the Citizenship Committee endeavor will look like ▪ Active citizenship – currently we are missing the connection from one school to another or from one class to another school or class ▪ The Division Citizenship Council will include students and adult representative 	

6.	Treasurer's Report	
	<p>(see November 3, 2015 Treasurer's Report prepared by Kristy Beriault)</p> <p>Kristy provided a summary of this month's Treasurer's Report. Fundraising Account book balance on November 3, 2015 was \$26,967.61. Our total revenue from bake sale, hot lunch (to be transferred to operations) and lunch fees donation (Mark won a year of lunch fees which he donated back to the school) was \$1997.54. No new expenses from the Fundraising account for this month. The Operations Account has a current book balance of \$4,637.56 (incl. pending transfer for hot lunch proceeds \$613.65) which includes recuperated money from a bounced cheque (\$125) and Movie night (\$402.95). Expenses from operations included movie night & snacks (\$34.65), EVB Bussing (\$2000), Peak of the Market error (\$20), lunch fees owed to the winner of the draw (\$70), and deposit for the Bud, Spud and Steak (\$150).</p> <p>Discussions about other items on the Operations Expenses list followed:</p> <ul style="list-style-type: none"> ▪ Once money transferred out to operations account, there should be enough to purchase the water fountain – will discuss again in the new year ▪ M. Bosc requesting funding for outings for the patrols for a total cost of \$550. Decision made to split the costs with the school office. Pam moved to approve \$275.00 for M.Bosc, all in favour, motion carried. 	

7.	Committee Reports	
i)	Pizza Day	
	Shannon reported that October's pizza day went well. With a profit of \$613.65 Next pizza day November 20 and counting the forms will take place November 16 th .	
ii)	Student Workshops	
	Tabled until next meeting	
iii)	Fundraising	
	<ul style="list-style-type: none"> a) Election Bake Sale: Huge success! With a profit of \$1312.60. Lots of support from the community b) Movie Night: 113 people signed up. Used the white screen, which was a success. The flow of people seemed improved. A parent donated extra juice boxes. Next movie night planned for December. Movie showing, undecided. c) Chapters: We will have a Chapters shopping event on Monday, November 30th from 6-9pm. Letter to be sent home. Anyone making a purchase that day at Chapters can ask their purchase to count toward the EVB school fundraiser and we will get 10% cash back. Public event to be posted on Facebook. Kathy to look into doing a book signing at Chapters during the event. d) West Jet: LGA approved allowing the preschool to partake in the fundraiser with 50% of their profits being donated back to PAC (max of \$3000). Disclaimer to be added to the tickets re :restrictions that may apply. Once approval received, the tickets can go to the printers. Lots of posters to be put up advertising the fundraiser. Pictures of the playground/equipment to be sent home to families to show what they are supporting. Draw December 11, 2015 e) Decision made to not offer a chocolate fundraiser nor Choice Collections 	

vi)	Playground	
	<p>Pam reported and circulated the final drawing form HTFC. Changes made included moving the soccer field 20 feet down, M. Cyr approved. The Natural area of the playground moved all of the way over to the East. Vines and evergreens will be planted to block the view of the parking lot. Motion passed to accept changes and pass plans as final plan, all in favour, motion carried.</p> <p>Drawing and sheet of equipment to be sent home. To be distributed with West Jet Fundraiser information in paper. Victoria Plett - 3D drawing for free Received total discount from Crozier of \$10,000. Crozier will hold purchased equipment for us.</p> <p>Ryan Palmquist, Executive Assistant to Councillor Matt Allard made a visit to our PAC meeting. Ryan mentioned a Parks Grant that can be applied for. Pam to look into. Request made to Ryan to have the city pay for the relocation of the soccer field and removal of the old baseball fence in the South corner. Ryan to discuss same with Matt Allard and Community Services for support. Request also made for improved goal posts and possibly netting.</p>	
8.	Wishlist & Silent Action Discussion	
	<p>Letter to be sent home to request for donations. Will be discussed further at January PAC meeting. Donation tickets will be offered for the Bud, Spud & Steak fundraiser at a cost of \$10. With 100% of sales going to PAC</p> <p>Wishlist discussion to be tabled until January meeting</p>	
9.	Other Business/ Announcements	
	<p>November 10, 2015 Connections Committee meeting at the LRSD board office. PAC has been requested to lead a round table discussion on fundraising. Nicole, Monique, Pam and Kelly will be attending.</p> <p>Tuesday, November 24th at 7 pm 4 parent delegates have been invited to attend an interesting evening re: LRSD priorities Louise and Pam to attend. Kathy volunteered to go if Pam unable</p> <p>Next PAC Meeting will be Wednesday, December 2, 2015 at 6:30pm.</p>	
10.	Adjournment	
	Meeting adjourned by Nicole at 7:56pm.	

These minutes were recorded by Kelly Pedrick. Errors or omissions should be reported immediately.