



# École Van Belleghem

## Parent Advisory Council

**Date:** Wednesday, April 5, 2017  
**Time:** 6:30 pm

**Present:**

- Michèle Olson (Principal)
- Pamela Kolochuk (President)
- Jennifer Campbell (Vice President)
- Tanya Stokotelny (Secretary)
- Susan Baird (Member at Large)
- Shannon Palahitski (Member at Large)
- Kathy Ward (Member at Large)
- Kelly Pedrick (Member at Large)
- Cheryl Gervais (Member at Large)
- Nicole Caron (Member at Large)
- Monique Heise (Member at Large)
- Heather McDonald (Member at Large)
- Crystal McPherson
- Lisa Hunt

**Absent:**

- Louise DeClercq (Vice Principal)
- Kristy Beriault (Treasurer)
- Emily Alderson (Member at Large)
- Urooj Danish (Member at Large)

<u>Item</u>	<u>Discussion</u>
<b>1.</b>	<b>Call to Order – Attendance &amp; Introductions</b>
	Jennifer called the meeting to order at 6:35pm. Round table introductions made. Attendance sheet was passed around.
<b>2.</b>	<b>Approval of Agenda</b>
	Movie Night and a discussion about a RIElevate event were added. Susan approved the agenda, Heather seconded, all in favour.
<b>3.</b>	<b>Approval of Minutes of Previous Meeting</b>
	Nicole moved to approve the March 2017 minutes, seconded by Kathy, all in favour, motion carried.
<b>4.</b>	<b>School Report</b>
	Michèle Olson reported: -A thank you to Pam for having the water pumped out of the playground over spring break April: 5-Grades 4-7 went to the concert at the Concert Hall. The choir did a fabulous job and our school played a big role in the success of the show.

	<p>21-PD day in the division          -babysitting course for the grade 6 students          26-Seniors Day</p> <p>PAC-Winnipeg Harvest campaign has been very successful. An email update was sent to parents reminding that this is a bag re-using initiative to give bags a second chance. We are asking that children only bring bags from home.</p> <p>Our VP, Louise DeClercq will be retiring at the end of June. We would like to announce that Julie Labossiere will be our new Vice-principal next year. She is currently the VP at École Julie Riel.</p> <p>News: we will be receiving two new computer carts with 25 laptops in each before the end of the year. We will also receive two new carts over the summer.</p> <p>Discussion followed about the Plastic for Pizza event we are currently running in the school to collect used plastic shopping bags to donate to Winnipeg Harvest. There are some students who are soliciting new bags from retail stores and bringing them to school. After a brief discussion about the goal of this event being to reuse bags that are currently in circulation, we decided to send an email to parents to let them know that brand new shopping bags would no longer be counted in the contest for a pizza party.</p>
<b>5.</b>	<b>Treasurer's Report</b>
	<p>(at the time of the meeting, a treasurer's report had not been created for April 2017)          Pam reported that we made \$460 at our March Pizza Day. Because our Applebee's Pancake Breakfast fundraiser was cancelled, Pam moves to reduce our remaining school initiatives budget from \$1800 to \$0 so we will have enough to cover planned expenses this school year. Kathy seconded, all in favour, motion carried.</p>
<b>6.</b>	<b>Committee Reports</b>
i)	Fundraising
	<p>*<i>Applebee's</i>: This pancake breakfast fundraiser was cancelled due to lack of interest.</p> <p>a) <i>West Jet</i>: Monique reported that we have about \$12,000 in profit so far, with 40+ envelopes still to open and about 50 envelopes that have still not been turned in. Monique will write an email to remind parents.</p> <p>b) <i>Glenlea Greenhouse</i>: Heather reported that orders have been coming in; we have about 15-20 online so far. The paper orders will be due April 7<sup>th</sup> and the online orders will be due April 9<sup>th</sup>. We will get tarps to cover the gym floor for the delivery of the plants and we will provide refreshments for volunteers. Michèle confirmed that the grade 6 leadership students will be asked to help out.</p> <p>c) <i>Recycling Challenge</i>: Discussion earlier during the School Report.</p> <p>d) <i>End of Year Fundraiser/Party</i>: Jennifer reported that plans are falling into place for the End of Year Fundraiser/Party on Thursday, June 15<sup>th</sup>. She reported that 150 commemorative coins will cost \$150 and will be used for a scavenger hunt at the school. Jennifer makes a motion for PAC to cover this cost, Nicole seconded it, all in favour, motion carried. Monique will look into getting a 50/50 license for this event.</p>

	<p>Susan mentioned that last year we had Qualico provide a BBQ for an event but it is not available on June 15<sup>th</sup> this year. Susan suggested that PAC purchase a BBQ to be stored and used at this event, future PAC events and be made available for the staff to use as well. Discussion followed about storage, budget, propane tanks and how much it will be used. Pam makes a motion to spend up to \$1000 for a BBQ, Jennifer seconded it, all in favour, motion carried. Susan will continue to look into options for purchase at Canadian Tire, Costco, etc.</p> <p>e) <i>Movie Night</i>: Movie Night will take place on Thursday, April 20<sup>th</sup>. Nicole requested help in choosing the movies. We will show one G rated movie and one PG rated movie. After a round table discussion and vote, we decided on 'Alexander and the Terrible, Horrible, No Good, Very Bad Day' and 'Rataouille'. Nicole confirmed the volunteers that will help with set-up and with take-down. Doors open at 6:00 and movies start at 6:30.</p>
<b>8.</b>	<p><b>Other Business/ Announcements</b></p> <p>a) <i>End of Year Event</i>: Shannon suggested that we have a Paint Nite outing for the End of Year Event. Discussion followed about the day and Wednesday, April 26<sup>th</sup> was chosen. Shannon will send out an email with details and to confirm attendance.</p> <p>b) <i>Amendment to the Constitution</i>: Due to the increase in our student population this year and further increase next year, Pam moves to increase the number of PAC members to a maximum of 16 and a minimum of 10. Susan seconded. Discussion followed and clarity was made that that would mean 4 executive and a maximum of 12 members at large. All in favour, motion carried. Pam then moved that quorum to pass a motion should be changed to half of a given year's current members plus one. Jennifer seconded, all in favour, motion carried.</p> <p>c) <i>Staff Appreciation Day</i>: Nicole reported that cards and donations are coming in. The theme is superheroes and on Thursday, April 13<sup>th</sup>, the staff will enjoy a catered lunch as well as snacks at morning recess provided by Jennifer. Volunteers are Cheryl, Joan, Kathy and Kelly. Discussion followed about a school-wide thank you project.</p> <p>-Pam reported that it appears that the sitting water on the cement this spring will likely be a yearly issue. She suggested that PAC either pays for the water to be pumped out every year, or that we buy our own pump, or that we continue to try to convince LRSD to pump out the water. A discussion followed and at this point, we will continue to approach the board to take care of it.</p> <p>-Pam reported that she had just come from a RIElevate event at the board office and they are going to be doing a clothing drive until April 29<sup>th</sup>. They will be collecting clothing for everyone, children and adults. It was suggested that we reach out to our school community for donations.</p> <p>-The next PAC Meeting will be Wednesday, May 3, 2017 at 6:30pm.</p>
<b>9.</b>	<p><b>Adjournment</b></p>
	<p>The meeting was adjourned by Jennifer at 8:25pm.</p>

These minutes were recorded by Tanya Stokotelny. Errors or omissions should be reported immediately.