

SAFE WORK PROCEDURE

Students Requiring Close Proximity and Assistance

COVID-19

<p>Location:</p> <ul style="list-style-type: none"> All LRSD Schools and Facilities 	<p>Approved By: Marlene Murray, Assistant Superintendent</p> <p>Written By: Steven Lawrie, Director of Student & Clinical Services</p> <p>Date Created: August 21, 2020</p> <p>Date Revised:</p>
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<p>Potential Hazards:</p> <p>Ensure application of Provincial Health guidelines for health and safety of employees during the COVID-19 pandemic.</p>	<p>Personal Protective Equipment (PPE) or Devices Required</p> <p><u>Non-Medical Reusable or Disposable Masks</u> Staff and all students in grades 4 to 12 must wear a mask when two meters (six feet) of physical distancing is not possible.</p> <p>LRSD will provide the following PPE for staff use as per the provincial Guidelines on Supporting Students who require Interventions or Supports that cannot be delivered from a Distance:</p> <ul style="list-style-type: none"> Disposable Gloves (low, medium and high risk) Medical Masks (low, medium and high risk) Eye Shields (high risk, high risk with symptoms) Disposable Gowns (high risk – student with COVID 19 symptoms requiring care while in isolation at school) <p>Routine practices will be followed with all students.</p> <p><i>Specific PPE required will be determined according to level of risk associated with supporting the care and learning needs of each student.</i></p>	<p>Additional Training Requirements:</p> <ul style="list-style-type: none"> Professional staff review indicators for level of risk in Guidelines on Supporting Students who require Interventions or Supports that cannot be Delivered from a Distance Training of Educational Assistants for specific care procedures required to support the student by professional staff Donning and Doffing Gloves Personal Protective Equipment: Putting it On in 5 Easy Steps Personal Protective Equipment: Taking it Off in 6 Easy Steps Guidance on the Removal, Storage and Extended Wear of Medical Face Masks Guidance on Disinfecting Re-usable Eye Protection Disposal protocols: Manitoba School Boards Association School Re-Entry Protocols: A Reference Guide for Schools
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Only Authorized and Trained Personnel Will Perform These Tasks

When the risk is low, following routine practices and providing accessible information and direct instruction are considered sufficient.

The level of risk associated with care and learning support procedures for each student will be determined by professional staff, according to the criteria outlined by Manitoba Education in [Guidelines on Supporting](#)

[Students Who Require Interventions or Supports that Cannot be Delivered from a Distance](#). Staff members providing care will be trained in care procedures, including correct use of required PPE.

PPE REQUIRED ACCORDING TO LEVEL OF RISK

Low Risk

A student would be considered low risk if they meet the following criteria:

- can communicate sufficiently to follow basic directions
- able to perform preventative activities like frequent hand hygiene and cough etiquette
- generally cooperative during all types of procedures

PPE Required

- **medical mask**
- **disposable gloves** - only required if the need for close physical care may result in contact with bodily fluids.

Medium Risk

A student would be considered medium risk if they meet the following criteria:

- has difficulty communicating sufficiently to follow basic directions
- has difficulty performing preventative activities like frequent hand hygiene and cough etiquette
- generally cooperative during all types of procedures
- normally demonstrates symptoms such as running nose, coughing, sneezing, gagging, drooling due to individual needs

PPE Required

- **medical mask**
- **disposable gloves** - only required if the need for close physical care may result in contact with bodily fluids.

High Risk

A student would be considered high risk if they meet the following criteria:

- has difficulty communicating sufficiently to follow basic directions
- has difficulty performing preventative activities like frequent hand hygiene and cough etiquette
- uncooperative during most/all types of procedures
- has vulnerabilities that may include expected behaviours that increase the chance virus transmission such as spitting or biting. High risk situations require adherence to the routine practices, as outlined previously in this document, and must be followed at all times. Providing accessible information and direct instruction is also useful.

PPE Required

- **medical mask**
- **disposable gloves** - only required if the need for close physical care may result in contact with bodily fluids.
- **eye or face shields** worn by staff member

High Risk – Symptomatic and in Isolation:

PPE Required

- **medical mask**
- **disposable gloves** - only required if the need for close physical care may result in contact with bodily fluids.
- **eye or face shields** worn by staff member
- **gown** – required if a student develops cold or flu-like symptoms or is suspected to have COVID-19 during the school day and requires support that cannot be delivered from a distance.

REPORT ANY HAZARDOUS SITUATION TO YOUR SUPERVISOR

Guidance Documents / Standards / Applicable Legislation / Other:

- Government of Manitoba <https://www.gov.mb.ca/covid19/factsheets.html>
- Safe Work Manitoba [https://www.safemanitoba.com/News/Pages/Coronavirus-\(COVID-19\)-Update.aspx](https://www.safemanitoba.com/News/Pages/Coronavirus-(COVID-19)-Update.aspx)
- LRSD Safe Work Procedure
<https://portal.lrsd.net/departments/hrp/Documents/Safe%20Work%20Applying%20and%20Removing%20Face%20Masks.pdf>
- Manitoba Education - https://www.edu.gov.mb.ca/k12/covid/reopening/supports_non_distance.html